



*Castle House
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Monday, 13 May 2019

Chairman: Councillor K Walker
Vice-Chairman: Councillor B Crowe

To all Members of the Council

MEETING: Full Council

DATE: Tuesday, 21 May 2019 at 6.00 pm

**VENUE: Civic Suite, Castle House, Great North Road,
Newark, Nottinghamshire, NG24 1BY**

**You are hereby requested to attend the above Meeting to be held at the time/place
and on the date mentioned above for the purpose of transacting the
business on the Agenda as overleaf.**

If you have any queries please contact Nigel Hill Tel: 01636 655243 Email: Nigel.hill@newark-sherwooddc.gov.uk

AGENDA

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1. Apologies for absence	
2. Election of Chairman of the Council for 2019/20	
3. Chairman to Sign Declaration of Acceptance of Office	
4. Election of Vice-Chairman of the Council for 2019/20	
5. Vice-Chairman to Sign Declaration of Acceptance of Office	
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7. Declarations of Interest by Members and Officers and as to the Party Whip	
8. Declarations of any Intentions to Record the Meeting	
9. Communications which the Chairman or the Chief Executive may wish to lay before the Council	
10. Communications which the Leader of the Council and Committee Chairmen may wish to lay before the Council	
11. Questions from Members of the Public	
12. In accordance with Rule No. 10 to receive Petitions from Members of the Council (if any)	
13. Political Composition of the Council and Allocation of Seats on Committees to Political Groups	26 - 29
14. Appointments for 2019/20 (To appoint the Leader and Deputy Leader of the Council, Committee Chairmen and Vice-Chairmen, Major Opposition Group Spokespersons, Members to Committees and Substitute Members to Committees etc)	
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21. Exclusion of the Press and Public

To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 7 of part 1 of Schedule 12A of the Act.

NOTES:

- (1) The Conservative Group will meet at 5.00pm in Rooms F1 - F3 prior to the Council Meeting.
- (2) The Labour Group will meet at 5.00pm in Room G1 prior to the Council Meeting.
- (3) The Independent Group will meet at 5.00pm prior to the Council Meeting.
- (4) The Liberal Democrat will meet at 5.00pm prior to the Council Meeting.
- (5) Tea and coffee will be available in the Civic Suite.

Agenda Item 6

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Full Council** held in the Civic Suite, Castle House, Great North Road, Newark, Nottinghamshire, NG24 1BY on Thursday, 7 March 2019 at 6.00 pm.

PRESENT: Councillor K Walker (Chairman)
Councillor B Crowe (Vice-Chairman)

Councillor Mrs K Arnold, Councillor R Blaney, Councillor Mrs B Brooks, Councillor Mrs C Brooks, Councillor Mrs I Brown, Councillor M Cope, Councillor Mrs R Crowe, Councillor Mrs G Dawn, Councillor Mrs M Dobson, Councillor P Duncan, Councillor K Girling, Councillor P Handley, Councillor Mrs L Hurst, Councillor R Jackson, Councillor B Laughton, Councillor J Lee, Councillor D Lloyd, Councillor Mrs S Michael, Councillor N Mison, Councillor P Peacock, Councillor Mrs P Rainbow, Councillor T Roberts, Councillor Mrs S Saddington, Councillor Mrs S Soar, Councillor D Staples, Councillor F Taylor, Councillor Mrs L Tift, Councillor D Thompson, Councillor Mrs A Truswell, Councillor I Walker, Councillor B Wells, Councillor T Wendels and Councillor Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor D Clarke, Councillor N Mitchell and Councillor D Payne

Prior to the transaction of business the Council stood in silence in memory of Floss Newman.

61 MINUTES FROM THE MEETING HELD ON 12 FEBRUARY 2019

AGREED that that minutes of the meeting held on 12 February 2019 be approved as a correct record and signed by the Chairman.

62 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

There were no declarations of interest.

63 DECLARATIONS OF ANY INTENTIONS TO RECORD THE MEETING

In addition to the Council recording in accordance with usual practice, Radio Newark were in attendance to record parts of the meeting.

64 COMMUNICATIONS WHICH THE CHAIRMAN OR THE CHIEF EXECUTIVE MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman made presentations to the following winners of the staff Pride Awards for 2018:

We're Proud of You Award – Helen Ellison (Health Improvement Officer)

Unsung Hero Award – Maria Brambles (Landlord Liaison Officer)

Team of the Year Award – Housing Options

Mark Henry Award – Terry Bailey (Anti-Social Behaviour Officer)

65 IN ACCORDANCE WITH RULE NO. 10 TO RECEIVE PETITIONS FROM MEMBERS OF THE COUNCIL (IF ANY)

In accordance with Council's Statutory Petitions Scheme, Julia Smith presented a petition to the Council in relation to 'Protecting Newark's Green Spaces'. Specific reference in the petition was made to the planning permission granted for proposed additional car parking to the rear of the former Municipal Offices, Balderton Gate, Newark.

The petition called upon the Council to:

- discuss the issue and to put a halt to any site work planned whilst a full review was carried out;
- form a working party to provide public engagement including participation with professional people who had relevant experience to the issue with a further report being presented to Council; and
- overturn the planning consent (18/01917/FUL) of November 2018 in order that the cherished green space behind the former Balderton Gate Registrar Office and the trees currently growing therein be retained.

The written petition, containing 408 signatures, was presented to the Chairman. This was supplemented by an online petition which had 1770 'signatures' at the latest count. Given the petition had over 500 signatures in total this was opened up for debate by the Council.

In response to the presentation, the Leader of the Council advised of the reasoning behind the decision of the Planning Committee to grant the aforementioned permission. He advised that the local businesses involved with the Totally Locally Scheme had requested that additional free parking be provided. He also added that an ageing population, the fear of crime and difficulty in accessing shops all added to the continued use of private vehicles and the need for parking spaces. He referred to the efforts being made to working alongside public transport providers to enhance services.

In respect of the planning permission the Leader advised that this could not be extinguished but that the Council's implementation of the scheme could be put on hold in order to allow for further discussions.

Members of the Council were supportive of the review of the scheme adding comments in relation to the planting of more trees in general and more consideration being given to the protection of trees and hedges.

Following the conclusion of the debate, Councillor D Lloyd moved and Councillor Mrs Crowe seconded that "the current project to create additional car parking spaces be put on hold with only remedial works being undertaken and the Director Growth & Regeneration be tasked with reviewing the scheme".

This proposal on being put to the meeting was declared carried unanimously.

The Council considered the report of the Leader of the Council relating to the Revenue Budget and Council Tax Setting for 2019/2020.

The report indicated that, in setting the level of Council Tax for 2019/2020, it was necessary to consider the requirements of the Council Tax Collection Fund for 2019/2020. This incorporated the District Council's Council Tax Requirement, Parish Council Precepts and the Council Tax requirements of Nottinghamshire County Council, the Nottinghamshire Police & Crime Commissioner and the Nottinghamshire Fire & Rescue Service.

The Policy & Finance Committee, at its meeting held on 21 February 2019, recommended that the District Council's Council Tax Requirement for 2019/2020, excluding Parish Council precepts, should be £11,979,190 as detailed in the Council's Budget Book for 2019/2020. As part of the budget process, the views of the operational committees had been taken into account along with views of the Commercial Ratepayers through the statutory consultation.

It was reported that all Parish Council precepts had been received. Parish precepts totalled £2,925,108.18. Consequently the total Council Tax Requirement for the District Council was £14,904,298.18.

Nottinghamshire County Council had set a precept on Newark & Sherwood District Council's Collection fund for 2019/2020 of £57,229,267. The Nottinghamshire Police & Crime Commissioner has set a precept on Newark & Sherwood District Council's Collection fund for 2019/2020 of £8,503,783.80 and the Nottingham and Nottinghamshire Fire & Rescue Service had proposed a precept on Newark & Sherwood District Council's Collection fund for 2019/2020 of £3,093,976.91.

Circulated to the Council were proposed amendments received from the Labour Group to the Revenue Budget 2019/2020 and following years.

Councillor D.J. Lloyd moved and Councillor K. Girling seconded the recommendations as detailed in the report with one further resolution that the Chief Executive be requested to ensure that the budget development proposals as submitted by the Labour Group be fully considered and developed into proposals for consideration by the new Council following the elections in May 2019.

AGREED (unanimously) that:

- (a) the recommendations as set out in the report and attached as Appendix A to these minutes be approved; and
- (b) the Chief Executive consider the Labour Group's proposed amendments to the Revenue Budget 2019/2020 and following years as circulated at the meeting.

In accordance with Procedure Rule No. 28a.1 a recorded vote was taken as follows:

Councillor	Vote
Mrs Kathleen Arnold	For
Roger Blaney	For
Mrs Betty Brooks	For
Mrs Celia Brooks	For
Mrs Irene Brown	For
Max Cope	For
Mrs Rita Crowe	For
Robert Crowe	For
Mrs Gill Dawn	For
Mrs Maureen Dobson	For
Peter Duncan	For
Keith Girling	For
Paul Handley	For
Mrs Lydia Hurst	For
Roger Jackson	For
Bruce Laughton	For
Johno Lee	For
David Lloyd	For
Mrs Sylvia Michael	For
Neill Mison	For
Paul Peacock	For
Mrs Penny Rainbow	For
Tony Roberts	For
Mrs Susan Saddington	For
Mrs Sheila Soar	For
David Staples	For
Frank Taylor	For
David Thompson	For
Mrs Linda Tift	For
Mrs Abbie Truswell	For
Ivor Walker	For
Keith Walker	For
Ben Wells	For
Timothy Wendels	For
Mrs Yvonne Woodhead	For

67 CAPITAL PROGRAMME 2019/20 - 2022/23

The Council considered the report of the Deputy Chief Executive / Director - Resources and Section 151 Officer which set out the proposed Capital Programme for the period 2019/20 to 2022/23. Following the Policy & Finance Committee's consideration of the Capital Programme at its meeting on 21 February 2019 and in accordance with Financial Regulation 6.2.3, the final programme was recommended to Council for approval. Attached as Appendix 1 to the report was the report submitted to Policy & Finance Committee held on 21 February 2019 which detailed the resources available, the Council's existing committed programme and the priority schemes identified.

The Capital Programme for 2019/20 to 2022/23 proposed investment of £91.3m over the 4 year programme, including Housing Services £58m (made up of Property Investment and the New Build Programme) and General Fund £33.3m (made up of various general fund projects). The expenditure was financed by a combination of Government grants, third party contributions, capital receipts, revenue support (through the Major Repairs Reserve) and borrowing.

AGREED (unanimously) that:

- (a) the General Fund schemes shown in Appendix A and the housing services programme shown in Appendix B be approved as committed expenditure in the Capital Programme;
- (b) the Capital Programme be managed in accordance with Financial Regulation 6.2.3;
- (c) in accordance with the delegation to the Section 151 Officer in the Council's Constitution to arrange financing of the Council's Capital Programme, the Capital Programme for the financial years 2019/20 to 2022/23 be financed to maximise the resources available, having regard to the provisions of the Local Government and Housing Act 1989 and subsequent legislation; and
- (d) any changes above the limit delegated to the Section 151 Officer (i.e. £10,000), either in funding or the total cost of the capital scheme, be reported to the Policy & Finance Committee for consideration.

68 TREASURY MANAGEMENT STRATEGY STATEMENT 2019/20

The Council considered the report of the Deputy Chief Executive / Director - Resources and Section 151 Officer which sought approval for the Treasury Management Strategy Statement for 2019/20. This Statement incorporated the Borrowing Strategy, Investment Strategy and Treasury Prudential Indicators updated in accordance with the latest guidance. The Statement was attached as Appendix A to the report.

AGREED (unanimously) that:

- (a) the Treasury Management Strategy 2019/20, incorporating the Borrowing Strategy and the Annual Investment Strategy be approved;
- (b) the Treasury Prudential Indicators and Limits be approved; and
- (c) the Authorised Limit Treasury Prudential Indicator be approved.

69 CAPITAL STRATEGY 2019/20

The Council considered the report of the Deputy Chief Executive / Director -

Resources and Section 151 Officer which sought approval for the Capital Strategy 2019/20 which incorporated the Minimum Revenue Provision Policy and Capital Prudential Indicators. The Strategy had been updated in accordance with the latest guidance.

The Capital Strategy outlined the principles and framework that shaped the Council's capital decisions. The principal aim was to deliver a programme of capital investment that contributed to the achievement of the Council's priorities and objectives as set out in the Corporate Plan. The Strategy was attached as appendices to the report.

AGREED (unanimously) that Council approves each of the following key elements:

- (a) the Capital Strategy 2019/20;
- (b) the Capital Prudential Indicators and Limits for 2019/20, contained within Appendix A to the report;
- (c) the Minimum Revenue Provision (MRP) Policy Statement as contained within Appendix C to the report, which sets out the Council's policy on MRP; and
- (d) the Flexible Use of Capital Receipts Strategy as contained with Appendix D to the report.

70 INVESTMENT STRATEGY 2019/20

The Council considered the report of the Deputy Chief Executive/Director – Resources and Section 151 Officer which sought approval for the Investment Strategy for 2019/20. This Strategy met the requirements of statutory guidance issued by the Ministry of Housing, Communities and Local Government in January 2018. The definition of an investment covered all of the financial assets of the Council as well as the other non-financial assets that the organisation holds primarily or partially to generate a profit including investment property portfolios. The Strategy therefore may include investments that were not managed as part of normal treasury management delegations. A copy of the Investment Strategy was attached as Appendix A to the report.

AGREED (unanimously) that:

- (a) the Investment Strategy 2019/20 be approved; and
- (b) the Investment Prudential Indicators and Limits be approved.

71 MEDIUM TERM FINANCIAL PLAN 2019/20 TO 2022/23

The Council considered the report of the Deputy Chief Executive/Director – Resources and Section 151 Officer which sought approval for the Council's Medium Term Financial Plan (MTFP) for 2019/20 to 2022/23. A copy of the Plan was attached as an Appendix to the report.

The MTFP was a Corporate Plan to assist both Members and Officers to manage the Council's finances within a clear framework. It set out the Council's spending plans to support its strategic priorities over the current financial year and the following three years and detailed how that spend would be funded through grants, fees and charges, local taxation, reserves and other income.

The MTFP showed that whilst the Council managed to balance the budget for 2019/20 because of prudent decisions made in the past, future funding of its services would depend on its ability to raise additional income, otherwise it would need to make up funding gaps by increasing Council Tax or/and depleting its general fund reserves.

The MTFP was due to be refreshed during June 2018 to reflect the expectations of future income and expenditure however this was deferred to enable strategic input from the new Chief Executive and Leader of the Council.

AGREED (unanimously) that:

- (a) the Medium Term Financial Plan for 2019/20 to 2022/23 be approved; and
- (b) the change in the minimum level of General Fund Balance, as set out in paragraph 1.8 of the Medium Term Financial Plan, from a 15% of Net Budget Requirement to a fixed balance of £1.5m, be approved.

72 PAY POLICY STATEMENT 2019/20

The Council considered the report of the Director – Governance & Organisational Development which sought approval of the Pay Policy Statement for 2019/20. In accordance with Section 38(1) of the Localism Act 2011 the Council was required to produce a Pay Policy Statement for each financial year. The Pay Policy Statement set out the authority's policies for the financial year relating to:

- the remuneration of the authority's lowest-paid employees (together with a definition of "lowest-paid employees") and the reasons for adopting that definition;
- the relationship between remuneration of Chief Officers and that of other officers (pay multiples); and
- the remuneration of Chief Officers.

A copy of the Pay Policy Statement for 2019 was attached as an Appendix to the report. It was noted that the Statement had been updated to:

- include a link to the new pay and grading arrangements for officers engaged on NJC terms to reflect the nationally agreed scale points negotiated as part of the two year settlement;
- include amendments to the paragraph on Living Wage given that the Council will be paying an amount equivalent to the Living Wage (£9.00 agreed during November 2018) as part of its substantive pay and grading arrangements following implementation of the revised pay scale; and
- reflect revisions to the management structure arising from the recent restructure.

The Policy & Finance Committee, at their meeting held on 21 February 2019, recommended the Pay Policy Statement to the Council for adoption.

AGREED (unanimously) that the Pay Policy Statement for 2019/20 be approved.

73 COMMUNITY PLAN 2019 - 2023

The Council considered the report of the Director – Governance & Organisational Development which sought approval of the Community Plan 2019 – 23. Following the change in political and managerial leadership, the Council’s current Corporate Plan had been renewed and refreshed. This was partly in response to a renewed focus on the ‘Cleaner, Safer, Greener’ agenda and also in recognition of the need for greater clarity and understanding about what the Council was trying to achieve which was one of the recommendations from the 2016 Peer Review. The Vision and Values for the Council had also been reviewed and updated to better reflect the Council’s purpose.

The development of the revised objectives included within the Community Plan had been updated and refined following consultation with a range of stakeholders including lead Members, the Senior Leadership Team and Business Managers. The Council also undertook a consultation exercise with residents and other key stakeholders between October and December 2018 so that findings from the survey could be used to sense check the objectives within the plan and where appropriate refinements made. A copy of the Plan was attached as an Appendix to the report.

AGREED (unanimously) that the Community Plan for 2019 - 2023 be approved.

74 ADOPTION OF THE NEWARK & SHERWOOD AMENDED CORE STRATEGY DEVELOPMENT PLAN DOCUMENT

The Council considered the report of the Director – Growth & Regeneration which set out the findings of the Inspectors Report into the Newark & Sherwood Amended Core Strategy Development Plan Document Examination, sought approval to formally adopt the document as a Development Plan Document (DPD)/Local Plan within the Newark & Sherwood Local Development Framework (LDF), and sought approval to adopt changes to the Newark & Sherwood Adopted Policies Map.

The Inspector had completed his examination of the DPD and presented his conclusions in an Inspector’s Report. This was received by the Council on 25 February 2019. The Inspector’s Report contained the recommendation that the submitted DPD was sound, subject to a number of modifications and should be adopted. The Inspector’s Report identified four main issues upon which the soundness of the plan rested and these issues detailed to Members.

AGREED (with 31 votes for and 2 abstentions) that:

- (a) the report be noted;
- (b) the Council adopt the Amended Core Strategy Development Plan

Document, as amended by the modifications set out in Appendix A and B to the report, as a Local Plan and part of the Newark & Sherwood Local Development Framework; and

- (c) the amendments (as set out in Appendix C to the report) to the Newark & Sherwood Local Development Framework Adopted Policies Map be approved.

75 APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

The Chairman advised that this item had been withdrawn from the Agenda.

76 MINUTES FOR NOTING

76a POLICY & FINANCE COMMITTEE - 21 FEBRUARY 2019

Meeting closed at 8.34 pm.

Chairman

Full Council Minutes from the meeting held on 7 March 2019

MINUTE NO. 66 – REVENUE BUDGET AND COUNCIL TAX SETTING 2019/20

AGREED (unanimously) that:

1. the revenue estimates for 2019/2020 and schedule of fees and charges, as submitted in the Council's Budget book be approved;
2. it be noted that the following amounts have been determined for the year 2019/2020 in accordance with regulations made under Section 31(B) of the Local Government Finance Act 1992:-
 - (a) 38,771.64 being the amount calculated by the Council in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax Base for the year;
 - (b) £41,280,200 being the net business rate yield after transitional arrangements and rate retention;
 - (c) Part of the Council's Area

	PARISH	TOTAL LOCAL TAX BASE
1	Alverton	23.96
2	Averham	113.45
3	Balderton	3,036.53
4	Barnby in the Willows	104.25
5	Bathley	117.22
6	Besthorpe	80.68
7	Bilsthorpe	902.19
8	Bleasby	381.64
9	Blidworth	1,096.13
10	Bulcote	137.71
11	Carlton-on-Trent	92.27
12	Caunton	205.92
13	Caythorpe	142.66
14	Clipstone	1,353.92
15	Coddington	551.92
16	Collingham	1,109.89
17	Cotham	40.89

	PARISH	TOTAL LOCAL TAX BASE
18	Cromwell	101.38
19	Eakring	184.63
20	East Stoke	53.76
21	Edingley	187.80
22	Edwinstowe	1,699.43
23	Egmanton	129.00
24	Elston	276.31
25	Epperstone	271.16
26	Farndon	806.95
27	Farnsfield	1,232.85
28	Fiskerton-cum-Morton	409.76
29	Girton and Meering	52.47
30	Gonalston	51.48
31	Grassthorpe	25.74
32	Gunthorpe	312.74
33	Halam	191.96
34	Halloughton	38.81
35	Harby	118.40
36	Hawton	33.96
37	Hockerton	83.75
38	Holme	38.71
39	Hoveringham	170.58
40	Kelham	84.64
41	Kersall	22.18
42	Kilvington	13.86
43	Kirklington	168.00
44	Kirton	115.24
45	Kneesall	87.71
46	Langford	40.00
47	Laxton & Moorhouse	110.58
48	Lowdham	997.42
49	Lyndhurst	5.64
50	Maplebeck	47.32
51	Meering	-
52	Newark	8,358.87
53	North Clifton	72.76
54	North Muskham	398.67
55	Norwell	212.26
56	Ollerton and Boughton	2,768.14
57	Ompton	22.67
58	Ossington	40.00
59	Oxton	274.53
60	Perlethorpe-cum-Budby	72.96

	PARISH	TOTAL LOCAL TAX BASE
61	Rainworth	1,830.11
62	Rolleston	156.02
63	Rufford	232.65
64	South Clifton	121.87
65	South Muskham	194.04
66	South Scarle	88.90
67	Southwell	2,872.58
68	Spalford	34.85
69	Staunton	27.62
70	Staythorpe	41.38
71	Sutton-on-Trent	495.59
72	Syerston	91.87
73	Thorney	92.86
74	Thorpe	31.98
75	Thurgarton	233.05
76	Upton	190.38
77	Walesby	422.53
78	Wellow	191.27
79	Weston	135.43
80	Wigsley	45.24
81	Winkburn	33.76
82	Winthorpe	285.32
83	Fernwood	926.14
84	Kings Clipstone	119.89
	Total Rounded	38,771.64

PARISHES GROUPED FOR PRECEPT PURPOSES

	Averham, Kelham, Staythorpe	239.47
	Kneesall, Kersall, Ompton	132.56
	Winthorpe, Langford	325.32
	East Stoke, Thorpe	85.74

being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate;

3. that the following amounts be now calculated by the Council for the year 2019/2020 in accordance with Sections 31 to 36 of the Local Government

Finance Act 1992:-

- (a) £47,478,210.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) to (4) of the Act;
- (b) £35,499,020.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act;
- (c) £11,979,190.00 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with section 31A(4) of the Act, as its Council Tax requirement for the year;
- (d) £5,249,590.00 being the amount of Revenue Support Grant and Rural Services Delivery Grant (£120,780) and net retained Business Rates (£5,128,810) which the Council estimates will be payable for the year into its general fund;
- (e) £0.00 being the amount which the Council has estimated in accordance with regulations issued under Section 97(3) of the Local Government Finance Act 1988 as its proportion of the surplus on the Council Tax Collection Fund;
- (f) £6,729,600 being the amount at 3(c) above less the amount at 3(d) above less the amount at 3(e) above calculated by the Council as its' net Council Tax requirement for the year.
- (g) £173.57 being the amount at 3(f) divided by the amount at 2(a), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.
- (h) £2,925,108.18 being the aggregate amount of all special items referred to in Section 34(1) of the Act, the Council resolves there being no other special items;
- (i) £249.01 being the amount at 3(f) above plus the amount at 3(h) above divided by the amount at 2(a) above calculated by the Council in accordance with Section 31B(1) of the Act, as the basic amount of its Council

Tax for the year;

(J)

	PARISH	BASIC TAX (£)
1	Alverton	173.57
2	Averham	*
3	Balderton	265.62
4	Barnby in the Willows	202.35
5	Bathley	185.80
6	Besthorpe	255.56
7	Bilsthorpe	250.16
8	Bleasby	219.84
9	Blidworth	242.47
10	Bulcote	224.40
11	Carlton-on-Trent	208.25
12	Caunton	199.07
13	Caythorpe	187.59
14	Clipstone	270.05
15	Coddington	201.47
16	Collingham	210.70
17	Cotham	173.57
18	Cromwell	183.93
19	Eakring	193.59
20	East Stoke	****
21	Edingley	200.19
22	Edwinstowe	242.41
23	Egmanton	189.07
24	Elston	238.71
25	Epperstone	213.96
26	Farndon	240.29
27	Farnsfield	234.40
28	Fiskerton-cum-Morton	191.63
29	Girton and Meering	195.47
30	Gonalston	173.57
31	Grassthorpe	173.57
32	Gunthorpe	232.10
33	Halam	216.29
34	Halloughton	183.88
35	Harby	211.26
36	Hawton	210.38
37	Hockerton	209.39
38	Holme	173.57
39	Hoveringham	247.39
40	Kelham	*

	PARISH	BASIC TAX (£)
41	Kersall	**
42	Kilvington	173.57
43	Kirklington	209.88
44	Kirton	225.64
45	Kneesall	**
46	Langford	***
47	Laxton & Moorhouse	215.17
48	Lowdham	251.01
49	Lyndhurst	173.57
50	Maplebeck	173.57
51	Meering	173.57
52	Newark	284.52
53	North Clifton	198.13
54	North Muskham	214.38
55	Norwell	202.66
56	Ollerton and Boughton	308.52
57	Ompton	**
58	Ossington	173.57
59	Oxton	210.00
60	Perlethorpe-cum-Budby	195.50
61	Rainworth	207.72
62	Rolleston	213.63
63	Rufford	190.76
64	South Clifton	189.98
65	South Muskham	231.98
66	South Scarle	225.76
67	Southwell	248.94
68	Spalford	173.57
69	Staunton	173.57
70	Staythorpe	*
71	Sutton-on-Trent	222.42
72	Syerston	184.45
73	Thorney	197.26
74	Thorpe	****
75	Thurgarton	207.62
76	Upton	209.07
77	Walesby	264.10
78	Wellow	203.32
79	Weston	204.03
80	Wigsley	173.57
81	Winkburn	173.57
82	Winthorpe	***

	PARISH	BASIC TAX (£)
83	Fernwood	248.62
84	Kings Clipstone	252.81

PARISHES GROUPED FOR PRECEPT PURPOSES

	Parish	Basic Tax (£)
*	Averham, Kelham, Staythorpe	186.35
**	Kneesall, Kersall, Ompton	190.44
***	Winthorpe, Langford	199.91
****	East Stoke, Thorpe	208.56

being the amounts given by adding to the amount at 3(h) above the amounts of the special item or items (if any) relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in parts of its area including those parts to which one or more special items relate.

Recommendation 3(k) shows the basic level of tax for all property Bands in each parish, including parish charges where appropriate. This is shown on the following two pages.

3k

Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
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		£	£	£	£	£	£	£	£
1	Alverton	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
2	Averham	*	*	*	*	*	*	*	*
3	Balderton	177.08	206.59	236.11	265.62	324.65	383.67	442.70	531.24
4	Barnby in the Willows	134.90	157.38	179.87	202.35	247.32	292.28	337.25	404.70
5	Bathley	123.87	144.51	165.16	185.80	227.09	268.38	309.67	371.60
6	Besthorpe	170.37	198.77	227.16	255.56	312.35	369.14	425.93	511.12
7	Bilsthorpe	166.77	194.57	222.36	250.16	305.75	361.34	416.93	500.32
8	Bleasby	146.56	170.99	195.41	219.84	268.69	317.55	366.40	439.68
9	Blidworth	161.65	188.59	215.53	242.47	296.35	350.23	404.12	484.94
10	Bulcote	149.60	174.53	199.47	224.40	274.27	324.13	374.00	448.80
11	Carlton-on-Trent	138.83	161.97	185.11	208.25	254.53	300.81	347.08	416.50
12	Caunton	132.71	154.83	176.95	199.07	243.31	287.55	331.78	398.14

13	Caythorpe	125.06	145.90	166.75	187.59	229.28	270.96	312.65	375.18
14	Clipstone	180.03	210.04	240.04	270.05	330.06	390.07	450.08	540.10
15	Coddington	134.31	156.70	179.08	201.47	246.24	291.01	335.78	402.94
16	Collingham	140.47	163.88	187.29	210.70	257.52	304.34	351.17	421.40
17	Cotham	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
18	Cromwell	122.62	143.06	163.49	183.93	224.80	265.68	306.55	367.86
19	Eakring	129.06	150.57	172.08	193.59	236.61	279.63	322.65	387.18
20	East Stoke	****	****	****	****	****	****	****	****
21	Edingley	133.46	155.70	177.95	200.19	244.68	289.16	333.65	400.38
22	Edwinstowe	161.61	188.54	215.48	242.41	296.28	350.15	404.02	484.82
23	Egmanton	126.05	147.05	168.06	189.07	231.09	273.10	315.12	378.14
24	Elston	159.14	185.66	212.19	238.71	291.76	344.80	397.85	477.42
25	Epperstone	142.64	166.41	190.19	213.96	261.51	309.05	356.60	427.92
26	Farndon	160.19	186.89	213.59	240.29	293.69	347.09	400.48	480.58
27	Farnsfield	156.27	182.31	208.36	234.40	286.49	338.58	390.67	468.80
28	Fiskerton-cum-Morton	127.75	149.05	170.34	191.63	234.21	276.80	319.38	383.26
29	Girton	130.31	152.03	173.75	195.47	238.91	282.35	325.78	390.94
30	Gonalston	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
31	Grassthorpe	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
32	Gunthorpe	154.73	180.52	206.31	232.10	283.68	335.26	386.83	464.20
33	Halam	144.19	168.23	192.26	216.29	264.35	312.42	360.48	432.58
34	Halloughton	122.59	143.02	163.45	183.88	224.74	265.60	306.47	367.76
35	Harby	140.84	164.31	187.79	211.26	258.21	305.15	352.10	422.52
36	Hawton	140.25	163.63	187.00	210.38	257.13	303.88	350.63	420.76
37	Hockerton	139.59	162.86	186.12	209.39	255.92	302.45	348.98	418.78
38	Holme	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
39	Hoveringham	164.93	192.41	219.90	247.39	302.37	357.34	412.32	494.78
40	Kelham	*	*	*	*	*	*	*	*
41	Kersall	**	**	**	**	**	**	**	**
42	Kilvington	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
43	Kirklington	139.92	163.24	186.56	209.88	256.52	303.16	349.80	419.76
44	Kirton	150.43	175.50	200.57	225.64	275.78	325.92	376.07	451.28
45	Kneesall	**	**	**	**	**	**	**	**
46	Langford	***	***	***	***	***	***	***	***
47	Laxton & Moorhouse	143.45	167.35	191.26	215.17	262.99	310.80	358.62	430.34
48	Lowdham	167.34	195.23	223.12	251.01	306.79	362.57	418.35	502.02
49	Lyndhurst	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
50	Maplebeck	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
51	Meering	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
52	Newark	189.68	221.29	252.91	284.52	347.75	410.97	474.20	569.04
53	North Clifton	132.09	154.10	176.12	198.13	242.16	286.19	330.22	396.26

54	North Muskham	142.92	166.74	190.56	214.38	262.02	309.66	357.30	428.76
55	Norwell	135.11	157.62	180.14	202.66	247.70	292.73	337.77	405.32
56	Ollerton and Boughton	205.68	239.96	274.24	308.52	377.08	445.64	514.20	617.04
57	Ompton	**	**	**	**	**	**	**	**
58	Ossington	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
59	Oxton	140.00	163.33	186.67	210.00	256.67	303.33	350.00	420.00
60	Perlethorpe-cum-Budby	130.33	152.06	173.78	195.50	238.94	282.39	325.83	391.00
61	Rainworth	138.48	161.56	184.64	207.72	253.88	300.04	346.20	415.44
62	Rolleston	142.42	166.16	189.89	213.63	261.10	308.58	356.05	427.26
63	Rufford	127.17	148.37	169.56	190.76	233.15	275.54	317.93	381.52
64	South Clifton	126.65	147.76	168.87	189.98	232.20	274.42	316.63	379.96
65	South Muskham	154.65	180.43	206.20	231.98	283.53	335.08	386.63	463.96
66	South Scarle	150.51	175.59	200.68	225.76	275.93	326.10	376.27	451.52
67	Southwell	165.96	193.62	221.28	248.94	304.26	359.58	414.90	497.88
68	Spalford	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
69	Staunton	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
70	Staythorpe	*	*	*	*	*	*	*	*
71	Sutton-on-Trent	148.28	172.99	197.71	222.42	271.85	321.27	370.70	444.84
72	Syerston	122.97	143.46	163.96	184.45	225.44	266.43	307.42	368.90
73	Thorney	131.51	153.42	175.34	197.26	241.10	284.93	328.77	394.52
74	Thorpe	****	****	****	****	****	****	****	****
75	Thurgarton	138.41	161.48	184.55	207.62	253.76	299.90	346.03	415.24
76	Upton	139.38	162.61	185.84	209.07	255.53	301.99	348.45	418.14
77	Walesby	176.07	205.41	234.76	264.10	322.79	381.48	440.17	528.20
78	Wellow	135.55	158.14	180.73	203.32	248.50	293.68	338.87	406.64
79	Weston	136.02	158.69	181.36	204.03	249.37	294.71	340.05	408.06
80	Wigsley	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
81	Winkburn	115.71	135.00	154.28	173.57	212.14	250.71	289.28	347.14
82	Winthorpe	***	***	***	***	***	***	***	***
83	Fernwood	165.75	193.37	221.00	248.62	303.87	359.12	414.37	497.24
84	Kings Clipstone	168.54	196.63	224.72	252.81	308.99	365.17	421.35	505.62

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	124.23	144.94	165.64	186.35	227.76	269.17	310.58	372.70
**	Kneesall,	126.96	148.12	169.28	190.44	232.76	275.08	317.40	380.88

	Kersall, Ompton								
***	Winthorpe, Langford	133.27	155.49	177.70	199.91	244.33	288.76	333.18	399.82
*** *	East Stoke, Thorpe	139.04	162.21	185.39	208.56	254.91	301.25	347.60	417.12

being the amounts given by multiplying the amounts at 3(i) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. it be noted for the year 2019/2020 that the Nottinghamshire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below;

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
984.04	1,148.05	1,312.05	1,476.06	1,804.07	2,132.09	2,460.10	2,952.12

5. it be noted for the year 2019/2020 that the Nottinghamshire Police and Crime Commissioner has stated the following amounts in precepts issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below;

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
146.22	170.59	194.96	219.33	268.07	316.81	365.55	438.66

6. it be noted for the year 2019/2020 that the Nottinghamshire Fire and Rescue Service has proposed the following amounts in precepts issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below; and

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£	£	£	£	£	£	£	£
53.20	62.07	70.93	79.80	97.53	115.27	133.00	159.60

7. having calculated the aggregate in each case of the amounts at 3(i) and 4, 5 and 6 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amount of Council Tax for the year 2019/2020 for each of the categories of dwellings shown on the

following pages:

Recommendation 7									
Part of the Council's area, being the Parishes of:-									
		Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H

		£	£	£	£	£	£	£	£
1	Alverton	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
2	Averham	1,307.69	1,525.65	1,743.58	1,961.54	2,397.43	2,833.34	3,269.23	3,923.08
3	Balderton	1,360.54	1,587.30	1,814.05	2,040.81	2,494.32	2,947.84	3,401.35	4,081.62
4	Barnby in the Willows	1,318.36	1,538.09	1,757.81	1,977.54	2,416.99	2,856.45	3,295.90	3,955.08
5	Bathley	1,307.33	1,525.22	1,743.10	1,960.99	2,396.76	2,832.55	3,268.32	3,921.98
6	Besthorpe	1,353.83	1,579.48	1,805.10	2,030.75	2,482.02	2,933.31	3,384.58	4,061.50
7	Bilthorpe	1,350.23	1,575.28	1,800.30	2,025.35	2,475.42	2,925.51	3,375.58	4,050.70
8	Bleasby	1,330.02	1,551.70	1,773.35	1,995.03	2,438.36	2,881.72	3,325.05	3,990.06
9	Blidworth	1,345.11	1,569.30	1,793.47	2,017.66	2,466.02	2,914.40	3,362.77	4,035.32
10	Bulcote	1,333.06	1,555.24	1,777.41	1,999.59	2,443.94	2,888.30	3,332.65	3,999.18
11	Carlton-on-Trent	1,322.29	1,542.68	1,763.05	1,983.44	2,424.20	2,864.98	3,305.73	3,966.88
12	Caunton	1,316.17	1,535.54	1,754.89	1,974.26	2,412.98	2,851.72	3,290.43	3,948.52
13	Caythorpe	1,308.52	1,526.61	1,744.69	1,962.78	2,398.95	2,835.13	3,271.30	3,925.56
14	Clipstone	1,363.49	1,590.75	1,817.98	2,045.24	2,499.73	2,954.24	3,408.73	4,090.48
15	Coddington	1,317.77	1,537.41	1,757.02	1,976.66	2,415.91	2,855.18	3,294.43	3,953.32
16	Collingham	1,323.93	1,544.59	1,765.23	1,985.89	2,427.19	2,868.51	3,309.82	3,971.78
17	Cotham	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
18	Cromwell	1,306.08	1,523.77	1,741.43	1,959.12	2,394.47	2,829.85	3,265.20	3,918.24
19	Eakring	1,312.52	1,531.28	1,750.02	1,968.78	2,406.28	2,843.80	3,281.30	3,937.56
20	East Stoke	1,322.50	1,542.92	1,763.33	1,983.75	2,424.58	2,865.42	3,306.25	3,967.50
21	Edingley	1,316.92	1,536.41	1,755.89	1,975.38	2,414.35	2,853.33	3,292.30	3,950.76
22	Edwinstowe	1,345.07	1,569.25	1,793.42	2,017.60	2,465.95	2,914.32	3,362.67	4,035.20
23	Egmanton	1,309.51	1,527.76	1,746.00	1,964.26	2,400.76	2,837.27	3,273.77	3,928.52
24	Elston	1,342.60	1,566.37	1,790.13	2,013.90	2,461.43	2,908.97	3,356.50	4,027.80
25	Epperstone	1,326.10	1,547.12	1,768.13	1,989.15	2,431.18	2,873.22	3,315.25	3,978.30
26	Farndon	1,343.65	1,567.60	1,791.53	2,015.48	2,463.36	2,911.26	3,359.13	4,030.96
27	Farnsfield	1,339.73	1,563.02	1,786.30	2,009.59	2,456.16	2,902.75	3,349.32	4,019.18
28	Fiskerton-cum-Morton	1,311.21	1,529.76	1,748.28	1,966.82	2,403.88	2,840.97	3,278.03	3,933.64
29	Girton	1,313.77	1,532.74	1,751.69	1,970.66	2,408.58	2,846.52	3,284.43	3,941.32
30	Gonalston	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
31	Grassthorpe	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
32	Gunthorpe	1,338.19	1,561.23	1,784.25	2,007.29	2,453.35	2,899.43	3,345.48	4,014.58
33	Halam	1,327.65	1,548.94	1,770.20	1,991.48	2,434.02	2,876.59	3,319.13	3,982.96

34	Halloughton	1,306.05	1,523.73	1,741.39	1,959.07	2,394.41	2,829.77	3,265.12	3,918.14
35	Harby	1,324.30	1,545.02	1,765.73	1,986.45	2,427.88	2,869.32	3,310.75	3,972.90
36	Hawton	1,323.71	1,544.34	1,764.94	1,985.57	2,426.80	2,868.05	3,309.28	3,971.14
37	Hockerton	1,323.05	1,543.57	1,764.06	1,984.58	2,425.59	2,866.62	3,307.63	3,969.16
38	Holme	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
39	Hoveringham	1,348.39	1,573.12	1,797.84	2,022.58	2,472.04	2,921.51	3,370.97	4,045.16
40	Kelham	1,307.69	1,525.65	1,743.58	1,961.54	2,397.43	2,833.34	3,269.23	3,923.08
41	Kersall	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
42	Kilvington	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
43	Kirklington	1,323.38	1,543.95	1,764.50	1,985.07	2,426.19	2,867.33	3,308.45	3,970.14
44	Kirton	1,333.89	1,556.21	1,778.51	2,000.83	2,445.45	2,890.09	3,334.72	4,001.66
45	Kneesall	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
46	Langford	1,316.73	1,536.20	1,755.64	1,975.10	2,414.00	2,852.93	3,291.83	3,950.20
47	Laxton & Moorhouse	1,326.91	1,548.06	1,769.20	1,990.36	2,432.66	2,874.97	3,317.27	3,980.72
48	Lowdham	1,350.80	1,575.94	1,801.06	2,026.20	2,476.46	2,926.74	3,377.00	4,052.40
49	Lyndhurst	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
50	Maplebeck	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
51	Meering	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
52	Newark	1,373.14	1,602.00	1,830.85	2,059.71	2,517.42	2,975.14	3,432.85	4,119.42
53	North Clifton	1,315.55	1,534.81	1,754.06	1,973.32	2,411.83	2,850.36	3,288.87	3,946.64
54	North Muskham	1,326.38	1,547.45	1,768.50	1,989.57	2,431.69	2,873.83	3,315.95	3,979.14
55	Norwell	1,318.57	1,538.33	1,758.08	1,977.85	2,417.37	2,856.90	3,296.42	3,955.70
56	Ollerton and Boughton	1,389.14	1,620.67	1,852.18	2,083.71	2,546.75	3,009.81	3,472.85	4,167.42
57	Ompton	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
58	Ossington	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
59	Oxton	1,323.46	1,544.04	1,764.61	1,985.19	2,426.34	2,867.50	3,308.65	3,970.38
60	Perlethorpe-cum-Budby	1,313.79	1,532.77	1,751.72	1,970.69	2,408.61	2,846.56	3,284.48	3,941.38
61	Rainworth	1,321.94	1,542.27	1,762.58	1,982.91	2,423.55	2,864.21	3,304.85	3,965.82
62	Rolleston	1,325.88	1,546.87	1,767.83	1,988.82	2,430.77	2,872.75	3,314.70	3,977.64
63	Rufford	1,310.63	1,529.08	1,747.50	1,965.95	2,402.82	2,839.71	3,276.58	3,931.90
64	South Clifton	1,310.11	1,528.47	1,746.81	1,965.17	2,401.87	2,838.59	3,275.28	3,930.34
65	South Muskham	1,338.11	1,561.14	1,784.14	2,007.17	2,453.20	2,899.25	3,345.28	4,014.34
66	South Scarle	1,333.97	1,556.30	1,778.62	2,000.95	2,445.60	2,890.27	3,334.92	4,001.90
67	Southwell	1,349.42	1,574.33	1,799.22	2,024.13	2,473.93	2,923.75	3,373.55	4,048.26
68	Spalford	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
69	Staunton	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
70	Staythorpe	1,307.69	1,525.65	1,743.58	1,961.54	2,397.43	2,833.34	3,269.23	3,923.08
71	Sutton-on-Trent	1,331.74	1,553.70	1,775.65	1,997.61	2,441.52	2,885.44	3,329.35	3,995.22
72	Syerston	1,306.43	1,524.17	1,741.90	1,959.64	2,395.11	2,830.60	3,266.07	3,919.28
73	Thorney	1,314.97	1,534.13	1,753.28	1,972.45	2,410.77	2,849.10	3,287.42	3,944.90
74	Thorpe	1,322.50	1,542.92	1,763.33	1,983.75	2,424.58	2,865.42	3,306.25	3,967.50

75	Thurgarton	1,321.87	1,542.19	1,762.49	1,982.81	2,423.43	2,864.07	3,304.68	3,965.62
76	Upton	1,322.84	1,543.32	1,763.78	1,984.26	2,425.20	2,866.16	3,307.10	3,968.52
77	Walesby	1,359.53	1,586.12	1,812.70	2,039.29	2,492.46	2,945.65	3,398.82	4,078.58
78	Wellow	1,319.01	1,538.85	1,758.67	1,978.51	2,418.17	2,857.85	3,297.52	3,957.02
79	Weston	1,319.48	1,539.40	1,759.30	1,979.22	2,419.04	2,858.88	3,298.70	3,958.44
80	Wigsley	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
81	Winkburn	1,299.17	1,515.71	1,732.22	1,948.76	2,381.81	2,814.88	3,247.93	3,897.52
82	Winthorpe	1,316.73	1,536.20	1,755.64	1,975.10	2,414.00	2,852.93	3,291.83	3,950.20
83	Fernwood	1,349.21	1,574.08	1,798.94	2,023.81	2,473.54	2,923.29	3,373.02	4,047.62
84	Kings Clipstone	1,352.00	1,577.34	1,802.66	2,028.00	2,478.66	2,929.34	3,380.00	4,056.00

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	1,307.69	1,525.65	1,743.58	1,961.54	2,397.43	2,833.34	3,269.23	3,923.08
**	Kneesall, Kersall, Ompton	1,310.42	1,528.83	1,747.22	1,965.63	2,402.43	2,839.25	3,276.05	3,931.26
***	Winthorpe, Langford	1,316.73	1,536.20	1,755.64	1,975.10	2,414.00	2,852.93	3,291.83	3,950.20
*** *	East Stoke, Thorpe	1,322.50	1,542.92	1,763.33	1,983.75	2,424.58	2,865.42	3,306.25	3,967.50

8. determine that the Council's basic amount of council tax for 2019/20 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 and that the referendum provisions in Chapter 4ZA do not apply for 2019/20. As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2019/20 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992.

ANNUAL COUNCIL MEETING

21 MAY 2019

POLITICAL COMPOSITION OF THE COUNCIL AND ALLOCATION OF SEATS ON COMMITTEES TO POLITICAL GROUPS

1.0 Purpose of Report

1.1 Following the District Council Elections held on 2 May 2019, to inform the Council of the political composition of the Council and to consider proposals for the allocation of seats on Committees to Political Groups, as required by Council Procedure Rule No. 17.6.

2.0 Background Information

2.1 Section 15 of the Local Government and Housing Act 1989 requires the Council to consider the political composition of the Council. The Act, together with Local Government (Committees and Political Groups) Regulations 1990, require local authorities to allocate seats on Committees of a local authority on a proportional basis, in accordance with the number of seats on the Council held by each political group.

3.0 Present Position

3.1 Following the elections, the seats held by each Group on the Council are as follows:-

	<u>No. of Seats</u>
Conservative	27
Labour	7
Independent	3
Liberal Democrats	2

3.2 Under the committee style of governance all Committees are required to reflect the political balance. Based on the existing committee structure there are a total of 102 seats on Committees which must comply with political balance rules.

3.3 The Constitution provides that the following Committees be appointed:-

<u>Committee</u>	<u>No. of Members</u>
Policy & Finance	7
Homes & Communities	12
Leisure & Environment	12
Economic Development	12
Planning	15
Licensing	15
General Purposes	15
Audit & Accounts	6
Shareholder	5
Mansfield & District Crematorium Joint Committee	3

Based on the existing Committee structure the following calculation can be made:-

a) No of seats on Council = 39

% of total seats held by each Group (rounded) =

	%
Conservative	69.23
Labour	17.95
Independent	7.69
Liberal Democrats	5.13
	<hr style="width: 50%; margin: auto;"/> 100%

b) The 102 seats on Committees are as follows:

- Policy and Finance = 7
- Homes and Communities = 12
- Leisure and Environment = 12
- Economic Development = 12
- Planning = 15
- Licensing = 15
- General Purposes = 15
- Audit & Accounts = 6
- Shareholder = 5
- Mansfield and District Joint Crematorium = 3

The allocation of seats to each Group on these Committees would be:-

			<u>Rounded</u>
Conservative	102 x 69.23%	70.61	71
Labour	102 x 17.95%	18.31	18
Independent	102 x 7.69%	7.84	8
Liberal Democrats	102 x 5.13%	5.23	5
			<hr style="width: 50%; margin: auto;"/> 102

c) The number of seats allocated on Committees to each Political Group is as follows:

Conservative	71
Labour	18
Independent	8
Liberal Democrats	5

3.3 The proposed allocation of seats on Committees to each political group is set out in the matrix which is attached as **Appendix A** to the report.

3.4 Schedules of appointments to Committees have been forwarded to Group Leaders, based on the calculations made.

4.0 RECOMMENDATION

That the Council agree the allocation of seats to Political Groups in accordance with Appendix A to the report.

Background Papers

Nil.

For further information please contact Nigel Hill on 01636 655243.

John Robinson
Chief Executive

**ALLOCATION OF SEATS TO
POLITICAL GROUPS**

Committee	Conservative	Labour	Independent	Liberal Democrats	Total seats by Committee
Policy & Finance	6	1	0	0	7
Homes & Communities	8	2	1	1	12
Leisure & Environment	8	2	1	1	12
Economic Development	9	2	1	0	12
Planning Committee	10	3	1	1	15
General Purposes	10	3	1	1	15
Licensing	10	3	1	1	15
Audit & Accounts Committee	4	1	1	0	6
Shareholder Committee	4	1	0	0	5
Mansfield & District Crematorium Joint Committee*	2	0	1	0	3
Total seats by Group	71	18	8	5	102

* (includes other local authority members)

ANNUAL COUNCIL MEETING

21 MAY 2019

APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES AND COUNCIL OWNED COMPANIES

1.0 Purpose of Report

1.1 To make appointments to Outside Bodies for the 2019/20 Municipal Year and to the Boards of the Council's wholly owned companies.

2.0 Background Information

2.1 The schedule of appointments has been amended from 2018 to remove the Newark & Sherwood Health Forum and PATROL Adjudication Joint Committee as representation on these bodies is no longer required.

2.2 Details of the proposed appointments to outside bodies will be circulated when these have been received from political groups.

3.0 RECOMMENDATION

That the appointments of representatives on outside bodies for 2019/20, as set out in the schedule to be circulated, be approved.

Background Papers

Nil

For further information please contact Nigel Hill on Ext. 5243.

John Robinson
Chief Executive

ANNUAL COUNCIL MEETING

21 MAY 2019

RULE NO. 4.8 – APPOINTMENT OF PANEL

1.0 Purpose of Report

- 1.1 In accordance with Rule No 4.8, the Council is required to appoint a Panel of at least 4 Members in order to be in a position to call an Extraordinary Meeting of the Council should the offices of Chairman and Vice-Chairman of the Council be vacant or both the Chairman and Vice-Chairman are unable to act for any reason.
- 1.2 In 2018/19 the Leader of the Council, Deputy Leader of the Council and the Leaders of the Labour and Independent groups on the Council formed the Panel.

2.0 RECOMMENDATION

That the Panel of Members to be appointed under Rule No. 4.8 be nominated at the meeting.

Background Papers

Nil

For further information please contact Nigel Hill on ext 5243.

John Robinson
Chief Executive

ANNUAL COUNCIL MEETING

21 MAY 2019

APPOINTMENT OF INDEPENDENT PERSONS

1.0 Purpose of Report

1.1 To consider the appointments of Paul Cox and Sarah Britton as Independent Persons to Newark & Sherwood District Council pursuant to section 28 (8) (c) (iii) of the Localism Act 2011.

2.0 Background Information

2.1 The Council is required, pursuant to Section 28 (7) of the Localism Act 2011, to appoint at least one Independent Person.

2.2 The Monitoring Officer is required to undertake the initial assessment of Code of Conduct complaints in consultation with an Independent Person. In addition the Council's Independent Panel, which will offer the Council advice, views or recommendations on any proposal for the dismissal of a statutory officer, has two Independent Persons as members.

2.3 The appointments of the two current Independent Persons, Richard Dix and Sharon Jones were agreed by the Council on 19 June 2012, and further agreed at the 8 March 2018 Council until the Annual Meeting to be held in May 2019.

2.4 Advertisements for the role of the Independent Persons were placed on Jobs Go Public and the Council's website. Seven applications were received and three selected for interviews which were held on Monday 18 March 2019. The interview panel comprised of the Monitoring Officer, Deputy Monitoring Officer, Leader of the Council, Deputy Leader of the Council and the Leader of the Major Opposition Group.

2.5 Following the interview process the panel unanimously recommended the appointment of Paul Cox and Sarah Britton as the Council's two independent Persons. Suitable references have now been received for both applicants.

3.0 RECOMMENDATIONS that:

- a) **the Council approve the appointments of Paul Cox and Sarah Britton as Independent Persons to Newark & Sherwood District Council pursuant to Section 28 of the Localism Act 2011, with immediate effect for a four year term until May 2023; and**
- b) **a letter of thanks be sent to the retiring Independent Persons, Richard Dix and Sharon Jones.**

Background Papers

Nil.

For further information please contact Karen White on Ext. 5210.

Karen White

Monitoring Officer and Director of Governance & Organisational Development

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Policy & Finance Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts NG24 1BY on Thursday, 4 April 2019 at 6.00 pm.

PRESENT: Councillor D Lloyd (Chairman)
Councillor K Girling (Vice-Chairman)

Councillor R Jackson, Councillor B Laughton, Councillor P Peacock,
Councillor D Staples and Councillor T Wendels

IN ATTENDANCE: Councillor Mrs B Brooks, Councillor Mrs C Brooks, Councillor Mrs M Dobson, Councillor J Lee, Councillor Mrs S Michael and Councillor Mrs L Tift

91 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

There were no declarations of interest.

92 DECLARATIONS OF INTENTION TO RECORD THE MEETING

The Chairman advised that the proceedings were being audio recorded by the Council.

Councillor J Lee also declared his intention to record the meeting.

93 MINUTES OF THE PREVIOUS MEETING

The minutes from the meeting held on 21 February 2019 were agreed as a correct record and signed by the Chairman.

94 FORWARD PLAN OF POLICY & FINANCE ITEMS

The Committee noted the Forward Plan items to be considered by the Committee over the next 12 months.

95 ANNUAL REVIEW OF EXEMPT REPORTS CONSIDERED BY THE POLICY & FINANCE COMMITTEE

The Committee considered a report which detailed the exempt business considered by the Committee from 15 May 2018 to date. The report identified which reports, in the opinion of report authors, could now be released into the public domain.

AGREED (unanimously) that the report be noted with those items which are no longer considered as exempt being released into the public domain.

Reason for Decision

To advise Members of the exempt business considered by the Policy & Finance Committee for the period 15 May 2018 to date and those items which could now be released into the public domain.

96 PARTNERSHIP FOR THE EAST MIDLANDS BUILDING CONSULTANCY

The Director – Growth & Regeneration presented a report which sought to extend the current contract for the provision of the Council’s building control functions by the East Midlands Building Consultancy (EMBC) for a further 12 month period. The partnership ran for three years and was due to end in April 2019 but could be extended by agreement.

It was reported that following three years of operation EMBC had successfully arrested the previous financial decline of the service. The report demonstrated the reduction in the net costs of the service however the Director – Growth & Regeneration agreed to provide Members with a fuller explanation of the figures provided. EMBC had demonstrated success since its inception by increasing market share, fee income, staff resiliency, and reducing the level of deficit for all three partners. The forecast was that two of the partners would be in a position to clear any deficit within the 2018/19 financial year.

The report advised that the EMBC were turning their attention to future opportunities and on that basis a one year extension was recommended at this time. EMBC were to commission specialist advice for growth options which would be appraised in order to ensure they continued to meet the requirements of high quality, efficient service, reduce general fund contributions and generate profit. It was noted that the commission would broadly focus on two options (continue with the three way partnership and ‘as is’ and servicing other Councils or a company model as a wholly owned trading company) accepting that there was a third option to bring the service back in-house.

AGREED (unanimously) that:

- (a) the existing contract with East Midlands Building Consultancy to continue to deliver Building Control Services in partnership with Rushcliffe Borough Council and South Kesteven District Council be extended until April 2020; and
- (b) the commission to explore growth opportunities as detailed in paragraphs 3.3 – 3.5 of the report, and the intention to bring such options back to the Committee when complete, be noted.

Reason for Decision

To provide a sustainable Building Control service in partnership with neighbouring authorities.

97 HOUSING MANAGEMENT REVIEW

The Director – Governance & Organisational Development presented a report following the completion of the Strategic Housing Liaison Panel’s (SHLP) review of the options for managing the Council’s housing stock. At their meeting held on 29 November 2018, the Committee agreed to initiate a review of the housing management arrangements for the Council’s housing stock and it tasked the Strategic Housing Liaison Panel to undertake the review looking at options to either retain the

current arrangements whereby Newark & Sherwood Homes (NSH) manage and maintain the stock; or reintegrate the housing landlord service into the Council. To assist SHLP in its work the Council engaged specialist housing consultancy support (Savills) to assess and advise on the optimal way forward taking into account the Council's objectives for the review. The two options had been assessed against objectives which were grouped into four headings around tenants, operational, financial and reputational.

The report detailed the work undertaken by the SHLP and summarised the overall conclusions of the Savills report. It was noted that Savills had estimated that a minimum of £0.95m annually could be realised through the discontinuation of NSH and through the reintegration of landlord and the associated support services into the Council and further opportunities arose from the potential release of feed in tariff income up to £0.5m per annum from the HRA, which was currently 'pass ported' through to NSH.

The Committee considered the conclusions and recommendations which were set out in the report. The fundamental question was whether there was good reason to retain NSH given the scale of the efficiencies that could be released to the Housing Revenue Account through integrating the service within the Council, particularly given that the initial reason for setting up the Company, to access funding for the Decent Homes Programme, had now ended.

In respect of tenant consultation it was considered that tenants were key to the review process and one of the overriding factors on the future of the housing service must be the benefits provided to tenants. There was also a statutory requirement for tenants and leaseholders to be consulted on any proposal to re-integrate the housing service back into the Council and dissolve the Company as a consequence. The proposals for the wide ranging consultation exercise were detailed in the report. A letter addressed to the Leader of the Council from members of the Tenant Scrutiny Panel expressing concerns over a possible diluted housing service and the desire to be consulted in the process was circulated to the Committee.

During the debate Councillor D Staples proposed and Councillor P Peacock seconded slight amendments to remove the word 'independent' in recommendation (b) and add the wording 'if needed' at the beginning of recommendation (d). Both of these amendments were lost with 2 votes for and 5 against.

AGREED (unanimously) that:

- (a) the Committee agree in principle to the decision to bring the housing management services in-house for direct service provision by the Council, such decision to involve the consequential winding up of Newark and Sherwood Homes Ltd (NSH);
- (b) the Council undertake an independent consultation exercise with its tenants and leaseholders, (the cost of which is to be met from the Housing Revenue Account (HRA)), and a staff programme to take into account their views on the future of the housing service;

- (c) the Chief Executive consider and design a revised management and staffing structure for the Council to incorporate the housing landlord service, and associated support services;
- (d) temporary housing/project management resource and support be engaged to manage the period between now and the formal end of the contract with NSH to ensure the smoothest service transfer, the cost of which was to be met from the HRA;
- (e) the temporary transition arrangements referred to in paragraph 8.4 of the report be put in place from the date of approval of this report;
- (f) temporary HR resource be approved to provide the capacity to support the proposal as indicated in paragraph 8.3 of the report, the cost of which would be met from the HRA;
- (g) new tenant arrangements be drawn up for their future input into the housing service; and
- (h) a further report on the outcome of the consultations with tenants and staff be submitted to the Policy & Finance Committee for final consideration and determination.

Reason for Decision

To enable the Council to progress the optimum means of delivery of the Housing Management Services for its Council housing stock.

98 ESTATE REGENERATION - YORKE DRIVE ESTATE AND LINCOLN ROAD PLAYING FIELDS PROPOSAL

The Business Manager – Housing Strategy & Development presented a report which provided a progress update on the masterplan proposals developed for the Yorke Drive Estate and the Lincoln Road Playing Fields in Bridge Ward, Newark using funding secured from the Ministry of Housing, Communities & Local Government’s (MHCLG) Estate Regeneration Programme.

The Business Manager – Housing Strategy & Development reported that outline planning application submitted for the masterplan proposal had been granted by the Planning Committee at their meeting held on 2 April 2019. The outline planning application had been submitted on the basis of delivering up to 320 homes, both market and affordable units.

In December 2018, all residents on the Yorke Drive Estate received a letter inviting comments on the regeneration proposals and formal planning application. The letter also contained details of the 'residents offer' for council tenants and homeowners whose homes were affected by the demolition and redevelopment. In addition, as part of the statutory process, all Council tenants affected by the proposed demolition had now been served with an 'Initial Demolition Notice' as prescribed under the Housing Act 1985. Consultation was undertaken with the Yorke Drive Resident Panel

prior to this being hand delivered to each affected tenant.

It was reported to the Committee in November 2018 that Homes England had made a provisional funding offer to the Council of £2m under the Accelerated Construction Programme and subsequently further development appraisals had been submitted to Homes England as part of their technical due diligence process. Discussions continued with Homes England to gain further clarity on the detail of the programme so that all the necessary due diligence work was undertaken, which would then determine whether the funding conditions were acceptable to the Council. The report advised of the ongoing funding gap and set out proposed measures as to how the Council were to mitigate that risk.

AGREED (unanimously) that:

- (a) the progress made with the masterplan proposals for the regeneration and development of the Yorke Drive Estate and the Lincoln Road Playing Fields in Bridge Ward, using funding from the Ministry of Housing, Communities & Local Government's Estate Regeneration Programme, be noted; and
- (b) delegated authority be given to the Director - Governance & Organisational Development, in consultation with the Director - Resources, to enter into the Accelerated Construction Programme funding agreement with Homes England, subject to the satisfactory conclusion of all due diligence work.

Reason for Decision

To progress the 'transformational project, focussing on the regeneration of the Yorke Drive estate and Lincoln Road playing fields.

99 CCTV CAPITAL REPLACEMENT PROGRAMME

The Business Manager – Community Safety presented a report which sought approval for the establishment of a capital replacement programme for the Council's existing public space CCTV cameras. The Council's existing network of public space cameras dated back to 1999 with many cameras, situated in key locations, unable to be repaired give their age. In addition many cameras were approaching seven years old and these required upgrading to digital technology.

Currently cameras were replaced on an ad-hoc basis from funding within the CCTV budget and some repairs being covered by the maintenance contract held within the CCTV partnership. In addition to ongoing camera repairs, it was noted that the expansion to a wireless network when the control room was relocated had meant that the Council now had greater reliability on wireless transmission equipment such as dishes and routers which also required repair and replacement which had an impact on budget. There were also four redeployable cameras, used in areas where ASB emerges as a problem, which also required replacement.

The Committee noted that each time a camera was due to be replaced it was subject to a Camera Needs Assessment to determine if it was still needed in that location. In respect of the location of fixed cameras across the District it was considered that

these were allocated dependent upon an evidence base and directions by the police. It was proposed that a capital replacement programme be set up for the cameras based on a seven year life span per unit. The full programme was set out in Appendix One to the report.

AGREED (unanimously) that the CCTV replacement programme budget be added to the Capital Programme as set out in the report and at Appendix One.

Reason for Decision

To allow for a capital replacement programme of the Councils CCTV cameras to be established thereby creating a planned and predictable expenditure budget for this area of work.

100 THE FORMER ROBIN HOOD HOTEL - JOINT VENTURE SCHEME WITH MF STRAWSON LIMITED

The Director - Resources / Deputy Chief Executive presented a report which informed Members of the joint venture agreement with MF Strawson Ltd for the redevelopment of the Robin Hood Hotel. Further to the decision of the Committee at their meeting held on 29 November 2019 and the delegation given to the Director – Resources / Deputy Chief Executive the Council had now: formed the joint venture company, RHH Newark Limited, with Newark & Sherwood District Council and MF Strawson Limited being equal shareholders, with each holding 500 Ordinary Shares of £1 each; agreed the Articles of Association; received the Letter of Commitment from MF Strawson; and agreed the Shareholders Agreement. The terms agreed in respect of the maximum capital contribution, onward sale and the retail / leisure units were summarised in the report.

AGREED (with 5 votes for and 2 against) that:

- (a) the Articles of Association (Appendix A) be noted;
- (b) the Shareholders Agreement (Exempt Appendix C) be noted; and
- (c) the inclusion of £3.3m to the Council's Capital Programme, profiled over 2019/20 and 2020/21 be approved.

Reason for Decision

To keep Members informed of the progress of the redevelopment of the former Robin Hood Hotel and to establish the budget of £3.3m in the Council's Capital Programme.

101 EXCLUSION OF THE PRESS AND PUBLIC

That, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act.

102 CASTLE GATEHOUSE - DECISION ON WHETHER TO PROCEED TO HERITAGE LOTTERY FUND STAGE 2 SUBMISSION

The Committee considered the exempt report presented by the Director – Communities & Environment regarding the Castle Gatehouse.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

103 LAND ON THE SOUTH SIDE OF MOOR LANE, SOUTH CLIFTON

The Committee considered the exempt report presented by the Director – Growth & Regeneration regarding land on the south side of Moor Lane, South Clifton.

(Summary provided in accordance with Section 100C(2) of the Local Government Act 1972).

Meeting closed at 8.12 pm.

Chairman

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Economic Development Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts NG24 1BY on Wednesday, 27 March 2019 at 6.00 pm.

PRESENT: Councillor K Girling (Chairman)
Councillor Mrs P Rainbow (Vice-Chairman)

Councillor R Blaney, Councillor Mrs R Crowe, Councillor J Lee,
Councillor N Mitchell, Councillor P Peacock, Councillor T Roberts,
Councillor F Taylor, Councillor Mrs Y Woodhead, Councillor
Mrs M Dobson and Councillor K Walker (substitute)

APOLOGIES FOR ABSENCE: Councillor Mrs G Dawn (Committee Member) and Councillor T Wendels (Committee Member)

52 DECLARATION OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

53 DECLARATION OF INTENTION TO RECORD MEETING

NOTED that the Council would undertake an audio recording of the meeting.

54 MINUTES OF MEETING HELD ON 16 JANUARY 2019

AGREED that the Minutes of the meeting held on 16 January 2019 be agreed as a correct record and signed by the Chairman.

55 OLLERTON OUTREACH SERVICE - ANNUAL PROGRESS REPORT

The Committee considered the report of the Director – Growth & Regeneration which sought approval for the aims identified at paragraph 4.2 for the Ollerton Outreach Service which had been in operation for a period of five years and was based at Ollerton & Boughton Town Hall.

The report set out the way in which the service operated and the partners involved together with statistical information as to how the take up of the service had continued to increase. The report also provided details of the outcomes achieved with some success stories of those that had used the service. Paragraph 4 of the report listed a review of the 2018 objectives and the proposals for 2019.

In considering the report Members agreed that the service provision was much needed and obviously well used. A Member queried whether the support given was exclusively in relation to employment and financial matters and whether there was any potential to expand the service in the future into such areas as advice on cultural provision. It was noted by another Member that many events that took place in the area were provided by local organisations with limited involvement by the District Council. He further noted that given the continued roll out of universal credit and

various other welfare reforms the service was vital and it was hoped that it would continue to be supported and possibly expanded in the future.

In response to the above comments the Director advised that the report was specifically in relation to the Ollerton Outreach Service, adding that further work was being undertaken in relation to service provision and that going forward Committee would be informed as to how all the different aspects of the work would be amalgamated.

Members agreed that their thanks be passed on to all those involved with the service provision.

AGREED (unanimously) that:

- (a) the continued progress of the service be noted; and
- (b) the aims for 2019, as identified in paragraph 4.2 of the report, be approved.

56 CHRISTMAS RETAIL PROMOTION CAMPAIGN EVALUATION

The Committee considered the report of the Director – Growth & Regeneration in relation to the results of the evaluation of the Christmas Retail Promotion Campaign. The report set out the reasoning behind the decision to run the campaign and the actions undertaken by both the Council and the local retailers and businesses. It was reported that the campaign had proved successful with a note of the results being listed in paragraph 3.2 of the report.

In considering the report Members acknowledged and welcomed the success of the campaign. It was suggested that this type of promotion not be exclusively for Christmas but that it be built upon with different themed campaigns being run throughout the year.

A Member welcomed the figure that the social media reach had achieved and requested that regular updates be provided to ensure that the success was continued.

A Member advised that in the Southwell area various events were held throughout the year and that these had their own organisers e.g. the Southwell Music Festival. She queried whether it would be possible to ‘piggy back’ on these types of events which in turn would encourage visitors and tourists to remain overnight in the district. The Business Manager – Tourism advised that it was hoped that a shared events calendar could be established to promote events throughout the district.

In response to whether the local retailers had considered the campaign a success, the Business Manager stated that the feedback he had received from Totally Locally had been very positive and worthwhile.

AGREED (unanimously) that:

- (a) the success of the Christmas Retail Promotion Campaign in

delivering a reach of more than half a million be noted; and

- (b) in consultation with the Chairman, Vice-Chairman and Opposition Spokesperson, the development of additional campaigns throughout the year to raise the profile of Town Centres be supported. This is to include an invitation to present, to a future meeting of the committee, delivered and forthcoming activities and events by the Town Centres and Tourism Business Units, in conjunction with town centre traders and partners.

57 FUTURE HIGH STREETS FUND

Following advice from Officers that the information included in the report should be treated as exempt the Chairman, with the agreement of the Committee, moved the item to be considered under Confidential and Exempt Items.

58 PROCUREMENT UPDATE

The Committee considered the report of the Director – Growth & Regeneration which sought to update Members on the proportion of Council spending with local businesses and to recommend ways to support local businesses.

The report set out the Council's annual spend with local suppliers providing details of the way in which the final percentage of 40.2% was calculated. A spend profile/analysis was provided at paragraph 3.0 of the report with the future proposals for procedure being set out in paragraph 5.0. It was noted that Welland Procurement had been appointed to provide ongoing procurement support to Council Officers following the retirement of the Council's Procurement Manager.

In considering the report Members referred to the increased collaboration and shared services and the potential benefits thereof. They were advised that the partners in the share service were: Melton; South Kesteven; NSDC; Leicester; and Northants.

AGREED (unanimously) that:

- (a) the report be noted and local procurement be encouraged as far as practicable (including via Welland Procurement), monitored and reported back to the Economic Development Committee at the end of the 2019/2020 financial year;
- (b) the Business Manager – Financial Services progress through Welland Procurement formal training/information packs for likely local providers on the public procurement process as detailed in paragraph 5.3 of the report;
- (c) a future report on the review of the Planning Obligations Supplementary Planning Document include a review on the feasibility of securing local procurement and/or employment via new major development proposals; and
- (d) Welland Procurement be invited to the next meeting of the

Committee to provide Members with an explanation as to how local procurement would be improved.

59 LOCAL DEVELOPMENT FRAMEWORK - PROGRESS REPORT

The Committee considered the report of the Director – Growth & Regeneration in relation to a new timetable for undertaking work on various elements of the Local Development Framework (LDF) contained within the Local Development Scheme (LDS) timetable.

The report set out the background to the current LDS and the delays encountered with the receipt of the Inspector's Report for the Amended Core Strategy and the consequences arising therefrom. Paragraph 3 of the report set out the timetable and main elements of future work which related to the review of the Allocations and Development Management Policies DPD.

In considering the report Members expressed their dissatisfaction with the delay in receiving the Inspector's Report and that a consequence of that could be that there would be a requirement to hold a special meeting of the Council in order to not further delay the timetable. Members also discussed the ongoing work with Gypsy & Traveller policies and allocations and the information that had been gathered to-date.

AGREED (unanimously) that:

- (a) the progress towards meeting the timetable of the adopted Local Development Scheme be noted;
- (b) the proposed amendment to the Local Development Scheme to reflect the proposed approach set out in Section 3 of the report be approved; and
- (c) the amended Local Development Scheme would come into force on 28 March 2019.

60 PROTECTING AND ENHANCING ENGLAND'S TREES AND WOODLANDS - CONSULTATION RESPONSE

The Committee considered the report of the Director – Growth & Regeneration which set out the Government's consultation on protecting and enhancing England's Trees and Woodlands. The report also set out the Council's response to the consultation. A copy of the consultation document was appended to the report.

In considering the report a Member queried whether the County Council should submit responses as they were the authority responsible for the maintenance and felling of street trees. In response the Business Manager – Planning Policy advised that the consultation lacked detail and noted that the Council were responsible for the administration of Tree Preservation Orders. He also acknowledged that other organisations also held some responsibilities for trees. It was noted that should the Government's proposals to introduce new measures to increase transparency and accountability in the process of felling street trees then a set of regulations would also

need to be introduced. It was further noted that many forms of tree loss would not be covered by the proposals.

Members had a full and indepth debate about issues surrounding the maintenance and felling of trees. It was noted that there was no resource for tree maintenance and that this led to the problems encountered due to over growth at the base of a tree thereby reducing visibility or tree roots disturbing the public footpaths.

AGREED (unanimously) that the District Council's response to the Government's "Protecting and Enhancing England's Trees and Woodlands" consultation be noted.

61 VISIT NEWARK & SHERWOOD WEBSITE

The Committee considered the report of the Director – Growth & Regeneration which sought to provide Members with proposals relating to the significant development of the District's tourism presence online.

The report set out the results of market research undertaken which sought a variety of information from both visitors and would-be visitors to the district the broad results of which were that Newark & Sherwood did not resonate strongly as a destination 'brand'. It was recommended that in order for that to be addressed there needed to be a sustained and targeted tourism marketing plan focussing on three distinct but complementary destination brands: Newark, Southwell and Sherwood Forest. Details of the proposed action to create a new tourism online presence were set out in paragraph 3 of the report.

In considering the report Members were informed that the Groups responsible for developing the Destination Management Plans had approved of the proposed action. The Business Manager – Tourism advised that the proposals were cost neutral as it could all be met from existing budgets.

In acknowledging the proposals a Member suggested that the use of bloggers and tweeters could be developed as they had an increasing influence on their readers and also had the ability to extend the reach of the Council's online presence. The Member also queried as to whether the Council would maintain a relationship with the web designers to ensure that updates and security patches were continued. The Business Manager confirmed that the use of bloggers and tweeters would be undertaken and that a relationship with the web designers would be maintained.

In response to possible cross links of tourism destinations with the National Trust, the Air Museum and Southwell Minster the Business Manager confirmed that they would be put in place.

Members discussed how tourism destinations within the district could be promoted to the visitors at Center Parcs. It was noted that the organisation were resistant to any external advertising within their parks and Members therefore suggested that signage be improved on the routes to the park. The Business Manager advised that the Forest Lodge Holidays near to Sherwood Forest were actively encouraging their guests to visit other attractions in the area.

AGREED (unanimously) that the Business Manager – Tourism be given delegated authority, in consultation with the Chairman, Vice-Chairman and

Opposition spokesperson, to procure, design and implement a new '3 in 1' tourism website solution.

62 NATIONAL CIVIL WAR CENTRE - NEWARK MUSEUM UPDATE REPORT

The Committee considered the report of the Director – Growth & Regeneration which sought to provide Members with an overview of the performance and development of the National Civil War Centre (NCWC), set within the context of its integration with the Palace Theatre and Visitor Information Services.

The report set out the background to the amalgamation of the two venues and provided statistical information as to: visitor footfall; number of children and young people engaging with heritage and cultural activity; number of hours of volunteer activity; and income generated. The report also set out information as to the visitor experience using data taken from social media sites. Details in relation to collections and exhibitions; learning and participation; commercial activity; visitor numbers; and budget and performance were also noted within the report. Paragraph 4 of the report set out the three main objectives for 2019/2020 being: continuing to improve the 'offer'; increase events and awareness; and develop projects to promote community participation.

In considering the report a Member queried whether a review of the NCWC was proposed with a view to reducing the financial subsidy it currently received. The Director – Growth & Administration advised that the plans for the centre would be presented to Committee in due course but that it could not be said that the subsidy would be reduced, however, Members would be briefed on the budget process. It was also reported that an appeal was pending for the increase in business rates that had been levied against the centre. A Member noted that an increase in the number of visitors would lead to an increase in revenue and therefore enable the level of subsidy to be reduced.

The Business Manager – Heritage, Culture & Visitors advised that the current demographic split of visitors was 50:50 between tourists and locals adding that initiatives were being explored to tempt visitors to return for further visits. In response to a Member stating that a visit to the centre was expensive and that there was insufficient things to do the Business Manager stated that more needed to be done to engage with the local visitors in order to increase footfall. She stated that events could be held that would not attract the usual full cost of visiting the centre. A Member suggested that the centre should be more civil war centric and that exhibits in relation to the town centre should be shown at alternative venues. He also suggested that Newark as a whole could be viewed as a museum. The Business Manager advised that dwell time by visitors was good in comparison to other venues and that a piece of work was being undertaken to ascertain the results of visitor experience.

AGREED (unanimously) that the contents of the report and the wider programme of activities planned for the forthcoming financial year be noted.

63 ANNUAL REVIEW OF EXEMPT REPORTS

The Committee considered the report of the Chief Executive in relation to whether exempt reports previously considered by Members throughout the municipal year should remain exempt.

Paragraph 3.0 of the report set out the reports previously considered and the current recommendation by the report author as to whether they could now be released to the public.

In considering the report a Member queried what the latest position was in relation to the Rumbles Catering Project. In response, the Chairman requested that an updated report be presented to a future meeting of the Committee.

AGREED (unanimously) that:

- (a) the report be noted with all items identified in paragraph 3 remaining exempt as per Officer recommendations; and
- (b) an update report in relation to the Rumbles Catering Project be presented to a future meeting of the Committee.

64 EXCLUSION OF THE PRESS AND PUBLIC

AGREED (unanimously) that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of part 1 of Schedule 12A of the Act.

65 CASTLE GATEHOUSE - DECISION ON WHETHER TO PROCEED TO HLF STAGE 2 SUBMISSION

The Committee considered the joint exempt report of the Director – Communities & Environment and Business Managers – Heritage, Culture & Visitors and Parks & Open Spaces which sought Committee’s recommendation to the Policy & Finance Committee as to whether to progress with a Stage 2 Heritage Lottery Fund submission for the Castle Gatehouse project.

(Summary provided in accordance with 100C(2) of the Local Government Act 1972)

66 FUTURE HIGH STREET FUND

The Committee considered the exempt report of the Director - Growth & Regeneration into the Future High Streets Funding (FHSF) bid that had been submitted by the Council to the Ministry of Housing, Communities & Local Government.

(Summary provided in accordance with 100C(2) of the Local Government Act 1972)

Meeting closed at 8.30 pm.

Chairman

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Homes & Communities Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts NG24 1BY on Monday, 11 March 2019 at 6.00 pm.

PRESENT: Councillor B Laughton (Chairman)
Councillor T Wendels (Vice-Chairman)

Councillor Mrs B Brooks, Councillor Mrs C Brooks, Councillor Mrs I Brown, Councillor Mrs S Michael, Councillor N Mison, Councillor N Mitchell, Councillor Mrs P Rainbow, Councillor Mrs S Saddington and Councillor D Staples (substitute).

APOLOGIES FOR ABSENCE: Councillor Mrs S Soar (Committee Member)

Prior to the commencement of the meeting the Chairman, Councillor R.B. Laughton, thanked all Members and Officers for their work over the past four years. He stated that the Homes & Communities Committee had achieved a great deal during the life of the Council and that it was to be applauded.

54 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

Councillor Mrs P. Rainbow declared a personal interest in Agenda Item No.6 - Temporary Accommodation - Project Update. Councillor Mrs Rainbow owns land adjacent to the land referred to in the report.

55 DECLARATION OF ANY INTENTION TO RECORD THE MEETING

NOTED that there would be an audio recording of the meeting undertaken by the Council.

56 MINUTES OF PREVIOUS MEETING HELD ON 14 JANUARY 2019

AGREED (unanimously) that the Minutes of the meeting held on 14 January 2019 be approved as a correct record and signed by the Chairman.

57 SHERWOOD & NEWARK CITIZENS' ADVICE ANNUAL PERFORMANCE APPRAISAL

The Committee considered the report of the Business Manager – Housing, Health & Community Relations jointly presented with Jackie Insley, Chief Officer for Sherwood & Newark Citizen Advice (SNCA) in relation to the performance targets in respect of core advice service provision and debt advice, as set out in the Service Level Agreement between SNCA and the Council. Circulated at the meeting was the Client Experience Dashboard 2017/18.

Ms Insley highlighted the main points contained in the report whilst adding that it had been a very busy year for the service. She noted that the amount of clients the service had dealt with had reduced from the previous year but that their issues were more complex. She also noted that more clients presented with mental health issues

and that this was a challenge for the staff to deal with. It was reported that referrals to food banks continued to rise but that some clients did not wish to use the service as they were embarrassed to do so.

Ms Insley advised that the service continued to operate with the use of volunteers, some of which had left in the previous 12 months. A rolling programme of recruitment and training was in operation but that to fully train a volunteer could take up to 12 months. She added that advice over the telephone was continuing but that a web chat was also to be launched in April. Ms Insley stated that the Council's Customer Services Team continued to support the work of the SNCA and that this was invaluable. She added that the SNCA were looking to extend their partnership working with other organisations in order to maintain a sustainable local provision.

In considering the report and presentation Members raised a number of queries. In relation to the lower number of clients seen, a Member queried whether this was due to fewer individuals presenting themselves or whether it was because the numbers had to be managed due to the complexity of their issues. Ms Insley advised that it was very difficult, at times, to manage the waiting area. Some clients may only require a 10 minute interview but other issues may take up a number of hours. In those cases the clients waiting may not be seen and seek advice from a different source.

A Member noted the aborted partnership working with Bassetlaw and queried as to the motivating factor to create the partnership. Ms Insley advised that if a larger organisation was created it offered the opportunity for bigger funding to be bid for. Any additional funding would enable face to face services to be maintained at a local level.

A Member queried the total number of referrals to the service and where they had been referred from. Ms Insley advised that they were from both Newark & Sherwood District Council and Newark and Sherwood Homes. She added that it was hoped that the statistics could be expanded to give a clearer picture as to the nature of the referrals but that at present it appeared that most were in relation to debt.

A Member referred to the use of food banks and cited the case of a resident in the ward she represented. She congratulated the work that SNCA, the Council and Newark and Sherwood Homes did to help the individual concerned.

In summary, the Chairman thanked Ms Insley on behalf of the Committee for her informative report and that he was pleased to see that SNCA working at Castle House continued to assist in the continued improvement of an already excellent service provision, adding that he would wish to see such provision in the Ollerton area of the district.

AGREED (unanimously) that the report, particularly the performance outturns and annual report regarding the provision of core and debt advice service provision to residents in the district provided by SNCA, be noted.

The Committee considered the report of the Director – Governance & Organisational Development presented by the Business Manager – Housing, Health & Community Relations which sought to update Members on the work being progressed to ensure the Council had appropriate temporary accommodation available to discharge its statutory homeless duties, to meet current and anticipated future demand and determine the long term use of a strategic site, which is allocated for residential development and includes the Seven Hills homeless hostel.

The report set out the duty on local housing authorities in England in relation to securing accommodation for unintentionally homeless households in priority need and those placed in temporary accommodation under an interim duty pending completion of inquiries into a statutory homeless application. The report provided Members with statistical information into homelessness both locally and nationally and the current provision of the Council. Paragraph 4 of the report set out the options for Members to consider, providing information for both re-configuration and redevelopment with an update of the work undertaken by a Project Team assembled to deliver as set out in a project initiation document. A note of the financial implications of managing two hostels was set out in paragraph 7 of the report.

In considering the report a Member commented that she was pleased to see that a new build on the Seven Hills site to provide larger accommodation was being considered, adding that it was likely that this type of accommodation would be more frequently needed as the effects of universal credit increased. The Member also queried whether the assistance with winter fuel costs were paid weekly to those in receipt or in a lump sum. The Business Manager advised that that electricity cards were topped up on a weekly basis for a limited period during cold weather.

In relation to the financial implications a Member noted that the two hostels now appeared to be self-financing/profit making? The Business Manager noted that the rent and service charge did appear to show that but that there was no inclusion of charges for staffing and service provision. This financial information would be considered in further details as part of the developing business case, per site.

The Chairman noted and welcomed the contents of the report and added that the existing preventative work with the SNCA and private landlords must continue.

AGREED (unanimously) that:

- (a) the contents of the report be noted; and
- (b) support be afforded to the project team to continue its work to ensure the Council has appropriate temporary accommodation provision, which includes appraising opportunities for re-development on the Seven Hills site with a purpose built temporary accommodation facility and feasibility work to consider possible capital investment at Wellow Green.

59 HOMELESSNESS PREVENTION STRATEGY 2019-2024

The Committee considered the report of the Director – Communities & Environment, presented by the Homelessness Strategy & Safeguarding Officer which set out the new Homelessness Prevention Strategy 2019-2024 for approval and to outline its key themes which were informed by the Homelessness Review.

The report set out that a Homelessness Review was jointly commissioned with Mansfield District Council (MDC) and Ashfield District Council as they had become a shared service with MDC in 2015. Paragraph 2.6 advised that a further review was planned to identify gaps in current provision and to take account of the Homelessness Reduction Act 2017 and the implications thereof.

In considering the report Members entered into a debate about the definitions of affordable housing and social housing and how these were often misunderstood. The Chairman provided locations within the district where the Council provided affordable homes and stated that the Council aims to make maximum use of section 106 contributions, securing 30% of affordable housing where possible alongside the delivery of its social housing HRA build programme.

AGREED (unanimously) that:

- (a) the report be noted;
- (b) the Homelessness Prevention Strategy 2019-2024 be approved.

60 ALLOCATION POLICY AMENDMENTS INCORPORATING NOTTINGHAMSHIRE'S LOCAL OFFER FOR CARE LEAVERS

The Committee considered the report of the Chief Executive, presented by the Business Manager – Housing, Health & Community Relations which sought to present to Members the proposed changes to the Council's Housing Allocation Scheme to ensure the housing elements of the Nottinghamshire Local Offer for Care Leavers (approved by Policy & Finance Committee on 21 February 2019) could be delivered in Newark & Sherwood.

The report set out that there were approximately 70,000 children in care in England at any one time and the disadvantages they faced when they left care in comparison to their peers. The report set out that it was a requirement of the Children & Social Care Act 2017 for each local authority to publish a Local Offer for its care leavers (18-25 years). The Local Offer should provide information about all available services and support, both statutory and discretionary that would be available to them from each local authority.

The Local Offer was created following discussions at the Nottinghamshire Local Authorities Chief Executives' Group when it was agreed that a joint single Care Leaver Offer for Nottinghamshire would be developed. The document was attached as Appendix B to the report.

AGREED (unanimously) that:

- (a) the proposed amendments to the Council's Housing Allocations Scheme to facilitate priority being given to care leavers in line with the Nottinghamshire Care Leaver offer be approved in principle; and
- (b) delegated authority be granted to the Director – Communities & Environment to approve the final detail of the amendments.

61 DISABLED FACILITIES GRANTS NATIONAL REVIEW FINDINGS - IMPACT ON NSDC

The Committee considered the report of the Director – Communities & Environment, presented by the Business Manager – Public Protection which sought to update Members of the findings of the national review of Disabled Facilities Grants.

The report set out that the University of West of England had been appointed by the Department of Health & Social Care to carry out an independent review of Disabled Facilities Grants (DFG) in England. The review sought to ensure that the home adaptations policy remained fit for purpose and that funds were allocated as effectively as possible. A copy of the Review (in summary) was attached as Appendix One to the report. Paragraph 3 of the report set out how the DFG was currently operated and how it should change in the future. The areas identified were listed as: challenges identified; joining it up strategically; joining it up operationally; distribution formula; updating the regulations; developing a market; tenure issues; common parts; measuring outcomes; and the implications for the Council.

In presenting the report, the Business Manager stated that he was disappointed with the findings of the review. He noted that the grant for adaptations had not been increased for 10 years and that the maximum grant of £30,000 made it increasingly difficult to bring schemes in within budget, adding that NSDC had implemented their own discretionary fund to top-up the £30,000 maximum grant with an additional £10,000. He outlined to Members that each local authority administered their DFG differently and that this would make it difficult to have a single county scheme.

Members raised a number of queries in relation to how the funds were received and then distributed to those requiring adaptations. The Business Manager advised of the changes to the way in which the grant was received and the work undertaken to ensure that the cost of carrying out an adaptation was competitive, ensuring value for money.

In response to a Member stating that the report was only for noting, the Business Manager advised that, to-date, the Government had not responded to the findings of the review they had commissioned. He added that a further report would be presented to Committee once the Government responses were known.

A Member queried whether a means test was carried out prior to the level of grant being determined. The Business Manager advised that adaptations for adults were means tested but those for children were not. He added that it was likely that the

further roll out of universal credit would impact on the scheme further.

AGREED (with 10 votes for with 1 abstention) that the recommendations of the National Review of Disabled Facilities Grants be noted.

62 FORWARD PLAN FOR HOMES & COMMUNITIES COMMITTEE

AGREED that the Forward Plan for the Homes & Communities Committee between 1 April 2019 and 31 March 2020 be noted.

63 EXCLUSION OF THE PRESS AND PUBLIC

That, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 7 of part 1 of Schedule 12A of the Act.

None

Meeting closed at 7.06 pm.

Chairman

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Leisure & Environment Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Tuesday, 19 March 2019 at 6.00 pm.

PRESENT: Councillor R Jackson (Chairman)
Councillor N Mison (Vice-Chairman)

Councillor Mrs R Crowe, Councillor Mrs L Hurst, Councillor D Staples,
Councillor Mrs L Tift, Councillor Mrs A Truswell, Councillor K Walker,
Councillor T Wendels and Councillor Mrs Y Woodhead

IN ATTENDANCE:

APOLOGIES FOR Councillor M Cope (Committee Member)

ABSENCE:

50 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

There were no declarations of interest.

51 DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

Other than the Council recording in accordance with usual practice, there were no declarations of intention to record the meeting.

52 MINUTES OF PREVIOUS MEETING HELD ON 22 JANUARY 2019

Minute No. 40, Newark and Sherwood Clinical Commissioning Group Presentation - the paragraph regarding the Andrea Leadsom (MP) reform was incorrect and should read Andrew Lansley reform.

AGREED that subject to the above amendment the Minutes of the meeting held on 22 January 2019, be approved as a correct record and signed by the Chairman.

53 NEWARK AND SHERWOOD HEALTH AND WELLBEING DELIVERY PLAN

The Committee considered the report presented by the Senior Health and Community Relations Officer, which sought Member approval for the adoption of the Newark & Sherwood Health & Wellbeing Partnership Plan 2019-2022.

The District Council had been developing a partnership plan which would outline its commitment to the Nottinghamshire Health and Wellbeing Strategy 2018 – 2022. The aims and objectives of the plan had been developed over the last 12 months in consultation with key stakeholders and partners and this approach had developed an overarching strategic objective to ‘improve the health and wellbeing of local residents, with a particular focus on narrowing the gap in healthy life expectancy and other health outcomes’.

Members commented that whilst they welcomed the delivery plan and the structure envisaged within it, concern was raised that no consultation had taken place with local groups, voluntary sector, parish council etc. Engagement was considered as crucial when trying to improve people's health and change lifestyles. The equalities implications were also considered unhelpful and Officers needed to positively address the disadvantages that people faced. It was further commented that sports grants normally were secured by groups in more affluent areas which was considered unfair and help should be provided to establish new clubs when grants were given to those clubs. A comment was also made regarding the reference to the 8.4 year gap in life expectancy across Newark & Sherwood for men, which was detailed in the 'wider determinants of health' section of the plan. It was considered that women should also be included within the plan as they also had an 8.3 year gap in life expectancy. The Senior Health and Community Relations Officer Manager confirmed that the plan would be amended to include both male and female life expectancy figures. It was also confirmed that the new community plan and staffing restructure would create extra resources to enable work to be undertaken in communities. An Insight model was also being developed which would undertake research in communities and provide detailed information. The Council in consultation with other local authorities was developing partnership work with Active Nottinghamshire and Public Health Nottinghamshire.

Childhood obesity was also discussed and a Member commented that local schools had not been consulted regarding this health issue. The need for joint working with schools was considered necessary to combat childhood obesity. The Senior Health and Community Relations Officer confirmed that work was being undertaken with schools through the work programme. The junior park run had taken place and local schools had been involved. The Chairman of the Council had presented a new Chairman's trophy to the local school which scored the highest number of points over the period of the schools' challenge.

A Member commented that the delivery plan did not include COPD or respiratory health problems or diabetes. The Senior Health and Community Relations Officer confirmed that the delivery plan's aim was to support improvement in health and wellbeing generally across the District.

AGREED (unanimously) that the Newark & Sherwood Health & Wellbeing Partnership Plan 2019 – 2022 be approved and adopted.

54 YMCA SPORTS VILLAGE PROGRESS REPORT

The Senior Health and Community Relations Officer provided a verbal update regarding the YMCA Community and Activity Village. Marketing material provided by YMCA was tabled for Members information.

The Senior Health and Community Relations Officer provided an update on the success of the delivery of phase one and the expected timescale for phase two. The Community and Activity Village had experienced significant growth in usage since opening phase one with two full sized 3G's and an athletics track and a temporary provision for changing, on site administration and storage pending the development of phase 2. Members were informed of the good news around recruitment with a

number of posts being secured and filled. In the long term there would be further career opportunities through the project.

The football facility was reported to be fully booked for Tuesday, Wednesday and Thursday evenings (core hours). Pitches were well used outside of core hours and the YMCA was developing new initiatives to provide football for females, people with disabilities and over 55's. Football pitches were also booked for recreation and social purposes. The YMCA was working closely with Nottingham Forest Community Trust and the District Council to actively encourage children and young people to attend the community and activity village on a Friday evening to participate in the Kick's programme as a diversionary activity, this session was free to all children and young people.

Work was being undertaken with the Magnus Academy's 'You Can Do Sport' partnership which offered a post 16 Extended Diploma in Sport with a focus on football and uses the facilities three afternoons per week. This programme also included coaching and refereeing in sport qualifications. RHP Football Club used the pitches for all club training and fixtures and were delighted with the provision. Newark Town Football Club First team had indicated that it would move to the community and activity village in August 2019 in preparation for the 2019/20 season. The club were using the pitches for training. A number of local clubs and groups were also using the sites pitches.

Newark Athletics club had moved to the facility and were utilising the track alongside other local running clubs which had booked track time. Sky Sports had also undertaken some filming at the facility regarding fitness for boxing through athletics on the running track.

Work was also ongoing in respect of adjustments to the lighting in order that the impact of the new facilities would not create adverse neighbour nuisance issues in terms of light pollution.

The scheme was actively being progressed to phase two, the main Hub building, with an estimated Autumn 2020 completion date and work was on going in terms of developing submissions for grant funding to assist with the delivery of the full offer.

The Senior Health and Community Relations Officer suggested that representatives of the YMCA be invited to a future meeting of the Leisure & Environment Committee to provide an update.

A Member sought clarification regarding whether a similar scheme would be introduced for Sherwood. The Senior Health and Community Relations Officer confirmed that he was aware that the YMCA had an ambition to reach out to the wider community which included the Sherwood area of the district. The offer would develop over time to provide services across a broader base such as those services traditionally associated with YMCA's which could extend to supporting independent living in the district. However, YMCA's initial aim was to deliver the community and activity village and initiatives to improve the health and wellbeing of local people. They were also keen to work in partnership with the district council to raise levels of aspiration amongst young people and to improve social mobility across the district.

AGREED (unanimously) that:

- (a) the verbal update be noted; and
- (b) a representative of the YMCA be invited to a future meeting of the Leisure & Environment Committee.

55 NEW NATIONAL WASTE STRATEGY

The Committee considered the report presented by the Business Manager – Transport & Waste Services, which informed Members of the details of the government’s recent release of ‘Our Waste Our Resources a Strategy for England’ and the potential implications for Newark and Sherwood District Council.

Members commented that the proposed strategy was good but questioned where the funding for this would be secured. The need to be consistent throughout the country regarding recycling and the need for a national strategy was discussed.

A Member commented on the work that had been achieved by the Transport & Waste team regarding fly tipping in the Sherwood area of the district and thanked them for this.

Concerns were raised regarding difficulties for Newark and Sherwood District Council residents making payments to Mansfield District Council (MDC) for the green bin service provided by MDC. The Business Manager – Transport & Waste Services confirmed that this issue was being addressed with the residents.

AGREED (unanimously) that the report be noted.

56 ANNUAL REPORT DETAILING THE EXEMPT REPORTS CONSIDERED BY THE LEISURE & ENVIRONMENT COMMITTEE

The Committee considered the report of the Chief Executive listing the exempt items considered by the Committee for the period 1 March 2018 to date.

The Committee agreed that the reports considered on the 13 November 2018, relating to Modular Pool at the Dukeries Leisure Centre, could now be released into the public domain.

The Committee also agreed that the report considered on the 22 January 2019, relating to Southwell Leisure Centre Trust, should remain confidential.

AGREED (unanimously) that:

- (a) the report considered on the 13 November 2018, relating to Modular Pool at the Dukeries Leisure Centre, could now be released into the public domain; and

(b) the report considered on the 22 January 2019, relating to Southwell Leisure Centre Trust, should remain confidential and exempt.

57 LEISURE & ENVIRONMENT COMMITTEE FORWARD PLAN (1 MARCH 2019 TO 31 FEBRUARY 2020)

The Leisure & Environment Committee Forward Plan was provided for Member information. Members were encouraged to submit any areas of work they wanted to address for the forthcoming year.

The Leader of the opposition commented that the Labour Group had submitted proposals at that the last Council meeting and asked that the following items be included on the Forward Plan. Health coaches; fly tipping; and mental health.

NOTED the Forward Plan.

58 HEALTH & WELLBEING

There were no updates regarding the Health and Wellbeing Board.

Meeting closed at 7.10 pm.

Chairman

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **General Purposes Committee** held in the Castle House, Great North Road, Newark, Notts. NG24 1BY on Thursday, 14 March 2019 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)
Councillor I Walker (Vice-Chairman)

Councillor Mrs K Arnold, Councillor Mrs I Brown, Councillor P Duncan,
Councillor Mrs L Tift, Councillor B Wells and Councillor
Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor Mrs B Brooks (Committee Member), Councillor M Cope (Committee Member), Councillor Mrs S Michael (Committee Member), Councillor D Payne (Committee Member) and Councillor Mrs S Saddington (Committee Member)

29 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

30 DECLARATION OF ANY INTENTION TO RECORD THE MEETING

NOTED that an audio recording of the meeting was to be made by the Council.

31 MINUTES OF THE MEETING HELD ON 15 NOVEMBER 2018

AGREED (unanimously) that the Minutes of the Meeting held on 15 November 2018 be approved as a correct record and signed by the Chairman.

32 REVIEW OF POLLING PLACES

The Committee considered the report of the Returning Officer in relation to changes to two polling places within the district. The report set out that the proposed changes were to merge two polling places within the Southwell Ward into one polling place and the relocation of a polling place within the Rainworth North & Rufford Ward. Details of the changes were as follows:

Southwell Ward – Holy Trinity Church and Trebeck Hall – merged into one station at the Holy Trinity Church.

Rainworth North & Rufford Ward – change in the location of the polling station from the Rufford Abbey building to the Rufford Mill building.

Details of the consultations undertaken were contained within paragraph 4.0 of the report.

The Electoral Services Manager was in attendance at the meeting and provided Members with a verbal update of two more changes to polling places which had occurred subsequently to the Agenda being published, details of which are as follows:

Laxton & Moorhouse Village Hall was unavailable for use as a polling station due to refurbishment. Temporary arrangements had been put in place to use the Laxton Visitors' Centre.

Hockerton Grange Wellbeing Centre was no longer available for use as a polling station. Voters would be advised accordingly with the polling station being moved to Winkburn School.

AGREED (unanimously) that:

- (a) the change of polling place from Trebeck Hall, Bishops Drive, Southwell to Holy Trinity Church, Westgate, Southwell be noted;
- (b) the change of polling place at Rufford Country Park from the Room at the Abbey Site to the Markham Suite, Rufford Mill, Rufford Lane, Rufford be noted;
- (c) the temporary change of polling place from Laxton & Moorhouse Village Hall to Laxton Visitors' Centre be noted; and
- (d) the change of polling place from Hockerton Grange Wellbeing Centre to Winkburn School be noted.

33 STREET COLLECTIONS 2019

The Committee considered the report of the Director – Communities & Environment in relation to applications received for street collection permits throughout the district for 2019. To date, 9 applications had been received and in accordance with the Council's policy, these had been reported to the relevant Town Council for comment and/or approval.

AGREED (unanimously) that:

- (a) the applications for Street Collections as listed in Appendix A be granted for the forthcoming year, 2019; and
- (b) the Director – Communities & Environment, following consultation with the Chairman of the General Purposes Committee, be authorised to approve and issue licences for all additional applications received for street collections within the District of Newark & Sherwood during the financial year 2019/2020.

34 DEPARTMENT OF TRANSPORT TASK & FINISH GROUP ON TAXI AND PRIVATE HIRE VEHICLE LICENSING

The Committee considered the report of the Director – Communities & Environment in relation to the response of the Government to the recommendations of the Department of Transport Task & Finish Group on taxi and private hire vehicle licensing. The report also sought the Committee's agreement for the responses to the draft Statutory Guidance on Hackney Carriages and Private Hire Vehicles.

Paragraph 4 of the report detailed extracts of the summary position of the Government and their response to some of the key recommendations. The Council's proposed draft response was attached as Appendix 1 to the report.

AGREED (unanimously) that:

- (a) the response of the Department of Transport be noted; and
- (b) the responses to the consultation on the draft statutory guidance be considered and that any additional responses be forwarded to the Business Manager – Environmental & Licensing no later than 31 March 2019.

35 CASTLEGATE TAXI RANK UPDATE

The Committee considered the verbal report of the Business Manager – Environmental Health & Licensing in relation to the latest position on the proposed changes to the Castlegate Taxi Rank.

The Business Manager advised that he had spoken with Nottinghamshire County Council who have confirmed that they are currently undertaking a formal consultation on the proposed changes. The change being sought was for the taxi rank to become effective 2 hours earlier to the current arrangements. A discussion had also been held in relation to possible improvement to the physical markings of the rank e.g. road lines, signage.

Members queried as to when the consultation period was due to end. The Business Manager confirmed that he would confirm with the County Council and inform the Chairman of the Committee.

AGREED (unanimously) that the verbal update report be noted.

36 GENERAL PURPOSES COMMITTEE - FORWARD PLAN

AGREED (unanimously) that the General Purposes Forward Plan for 1 March 2019 to 29 February 2020 be noted.

37 UPDATE ON PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Director – Communities & Environment in relation to the activity and performance of the Licensing Team which provided members with details of current ongoing enforcement issues.

Information contained in the report related to the number of applications for grants and renewals of licences for Hackney Carriage; Private Hire; and Ambulance Drivers together with those for Hackney Carriage and Private Hire Vehicles. A note of ongoing enforcement activity was also listed with information as to what action had been taken to-date. Also provided within the report was information relating to both street and house to house collections.

AGREED (unanimously) that the report be noted.

38 EXCLUSION OF THE PRESS AND PUBLIC

AGREED (unanimously) that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 3 of part 1 of Schedule 12A of the Act.

39 MINUTE OF DELEGATED DECISION

AGREED (unanimously) that the Exempt Minute of Decision be noted.

Meeting closed at 6.20 pm.

Chairman

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Licensing Committee** held in the Castle House, Great North Road, Newark, Notts. NG24 1BY on Thursday, 14 March 2019 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)
Councillor I Walker (Vice-Chairman)

Councillor Mrs K Arnold, Councillor Mrs I Brown, Councillor P Duncan,
Councillor Mrs L Tift, Councillor B Wells and Councillor
Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor Mrs B Brooks (Committee Member), Councillor M Cope
(Committee Member), Councillor Mrs S Michael (Committee Member),
Councillor D Payne (Committee Member) and Councillor
Mrs S Saddington (Committee Member)

31 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

32 DECLARATION OF ANY INTENTION TO RECORD MEETING

NOTED that an audio recording was to be made of the meeting by the Council.

33 MINUTES OF THE MEETING HELD ON 15 NOVEMBER 2018

AGREED (unanimously) that the Minutes of the meeting held on 15 November 2018 be approved as a correct record and signed by the Chairman.

34 REVIEW OF PAVEMENT LICENCES IN NEWARK

The Committee considered the report of the Director – Communities & Environment in relation to outlining an approach to the regularisation of pavement licenses in Newark Town Centre.

It was reported that concern had been expressed about the number of premises that were using outdoor seating areas, many of which appeared to be uncontrolled. Applications for a licence to trade on pavements (when it forms part of the highway) are issued under Section 115E of the Highways Act 1980 by Nottinghamshire County Council as the Highways Authority. It was noted that the Committee had limited control over the pavement café licensing regime and it was therefore proposed that a Working Group be established to examine the extent of the problem and to develop an approach that imposes sufficient controls without detriment to the vitality of the town centre. The suggested membership of the group was: Chairman of the Licensing Committee; Representative of Via; Newark Town Council; County Councillor; and District Council Officer(s). The findings of the Working Group would report back to the Licensing Committee by September 2019.

The Business Manager advised that Newark Town Council were keen to progress the matter. In response to whether the area outside the Waterside Public House would be covered the Business Manager advised that it was not the Council's land and therefore would not be covered. However, the area the Premises Licence covered could be considered.

In welcoming the report a Member stated that it was important that the correct balance be struck between the economy and the safety of pedestrians. The Business Manager advised that one of the Council's newly adopted objectives was the management of the town centre.

In agreeing that the report was to be welcomed a Member stated the issues that were caused by advertising hoardings that were chained to lamp posts and that often pedestrians had to step on to the road to walk around them.

AGREED (unanimously) that:

- (a) the Pavement Café Licensing Working Group be established to examine the issues in Newark Town Centre and develop an approach that supports the objectives of the Licensing Act whilst supporting town centre vitality; and
- (b) the Working Group reports back to the Licensing Committee in September 2019.

35 A STRATEGY FOR THE NIGHT TIME ECONOMY

The Committee consider the report of the Director – Communities & Environment in relation to the development of a Strategy for the Night Time Economy (NTE) to improve the town's early and late evening economy. The report set out the type of business that would be included in the Strategy whilst acknowledging that the list was not exclusive. It was noted that the Council's Licensing Policy was important to the NTE but was geared towards the four licensing objectives and did not take account of the wider cultural and economic issues. The recent Business Unit restructure had resulted in the creation of a Town Centre Development Manager who would take the lead in creating a new vision and plan of improvements for Newark Town Centre.

In considering the report a Member noted that the development of the Strategy had also been presented to the Economic Development Committee querying how a town gained a purple flag accreditation. The Business Manager – Environment & Licensing advised that Newark was not large enough to meet the necessary criteria for gaining the status. A Member suggested that the town centre would also benefit from a day time strategy.

Members agreed that the purchase of the Buttermarket would be a key driver in boosting the economy but that ultimately, the market would determine whether an area was successful or not. Members discussed the issues surrounding online advertising and the detrimental effect this had on the physical business premise. Members agreed that it was the merchants themselves that were responsible for deciding what type of goods they chose to sell.

The Business Manager advised that it was hoped that the Strategy would bring about a whole offer for the town that would attract both young and more mature visitors and that potentially this could also spread to the daytime economy.

AGREED (unanimously) that the update of the Night Time Economy Strategy for Newark and the approach set out that would see the Town Centre Development Manager taking a lead on the initiative be noted.

36 EXAMINATION OF THE MEASURES OF HARM AND BURDEN ASSOCIATED WITH ALCOHOL

The Committee considered the report of the Director – Communities & Environment in relation to the work undertaken in conjunction with the Nottinghamshire County Council's Public Health Team in examining the measures of harm and burden associated with alcohol.

It was reported that the primary aim of the work was to illustrate variation at sub-district level in measures associated with alcohol and to identify areas where the combined measures were the greatest.

In considering the report Members agreed that the information contained in the report and reflected in the attached appendices was of great interest.

AGREED (unanimously) that the report be noted.

37 LICENSING COMMITTEE - FORWARD PLAN

AGREED (unanimously) that the Licensing Committee's Forward Plan for 1 March 2019 to 29 February 2020 be noted.

38 UPDATE ON QUARTERLY PERFORMANCE AND ENFORCEMENT MATTERS

The Committee considered the report of the Director – Communities & Environment in relation to the activity and performance of the Licensing Team between 1 October and 31 December 2018.

In considering the report Members queried and noted the action taken for some of the specific enforcement activity listed in Paragraph 2.3 of the report.

AGREED (unanimously) that the report be noted.

39 TEMPORARY EVENT NOTICES RECEIVED AND ACKNOWLEDGED BETWEEN 1 OCTOBER AND 31 DECEMBER 2018

The Committee considered the report of the Director – Communities & Environment in relation to Temporary Event Notices received between 1 October and 31 December 2018.

AGREED (unanimously) that the report be noted.

40 EXCLUSION OF THE PRESS AND PUBLIC

That, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 7 of part 1 of Schedule 12A of the Act.

None

Meeting closed at 7.00 pm.

Chairman

Public Document Pack Agenda Item 20g

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Audit & Accounts Committee** held in the F1,2 &3 Castle House, Great North Road, Newark, Notts, NG24 1BY on Wednesday, 24 April 2019 at 10.00 am.

PRESENT: Councillor Mrs S Michael (Chairman)

Councillor B Crowe, Councillor P Handley and Councillor B Wells

APOLOGIES FOR Councillor D Payne (Committee Member)

ABSENCE:

80 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS AND AS TO THE PARTY WHIP

That no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

81 DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

There were no declarations of intention to record the meeting.

82 MINUTES OF THE PREVIOUS MEETING

that the Minutes of the meeting held on 6 February 2019 be approved as a correct record and signed by the Chairman.

83 RISK MANAGEMENT REPORT

The Business Manager- HR and OD presented the Risk Management report providing an update on the Council's Risk Management arrangements and status of the Council's Strategic Risks. The Officer Risk Management Group continued to meet on a quarterly basis. Members of this group were provided with an overview of the current situation/performance of strategic and operational risks and emerging or ongoing risks were also discussed. Members noted that the Risk Management Policy was currently under review. It was envisaged that this policy will be submitted to SLT for approval in April 2019. An audit of the Council's Risk Management arrangements, undertaken last year by Assurance Lincolnshire, had identified a substantial level of confidence in service delivery, management of risks and operation of controls and performance.

The Council had identified 12 strategic risks which were outlined in the report to Members. The rating of three risks had been increased during the previous 12 months, which were: STRAT_SR006 Sustainable communities; STRAT_SR009 Data management and security; and STRAT_SR011 Arkwood Development Limited.

AGREED that the report be noted.

84 STATEMENT OF ACCOUNTING POLICIES

The Assistant Business Manager- Financial Services presented the Statement of Accounting Policies for consideration by Members, prior to their use in the completion of the Statement of Accounts for 2018/2019. These policies would be applied to the treatment of all transactions that make up the figures in the Statement of Accounts to ensure the accounts present a true and fair view of the financial position of the Council as at 31 March 2019.

The 2018/2019 Code introduces presentational amendments under IAS 1 Presentation of Financial Statements with regard to IAS 7 Statement of Cash Flows and the reporting of Debtors and Creditors. The changes did not impact on any policies. The Policy for Financial instruments – Financial Assets had been amended in line with the Code of Practice to reflect the new requirements under IFRS 9 Financial Instruments.

AGREED that Members approve the amended Statement of Accounting Policies for 2018/2019.

85 IAS19 PENSION ASSUMPTIONS

The Committee considered the assumptions made by the pension fund actuary in calculating the IAS 19 (International Accounting Standard 19 - Employee Benefits) figures to be reported in the 2018/19 Statement of Accounts.

To calculate the cost of earned benefits for inclusion in the Statement of Accounts, the scheme actuaries used certain assumptions to reflect expected future events which may affect the cost. The Council used the calculated costs and the underlying assumptions, based upon the advice of the actuary of the Nottinghamshire County Council Pension Fund, Barnett Waddingham, and the administering authority (Nottinghamshire County Council), in preparing the annual Statement of Accounts.

A formal actuarial valuation was carried out every three years, the last being as at 31 March 2016. However this valuation was for the financial years going forward from 2018/2019, the figures produced for 31 March 2016 were estimates based on the last full actuarial valuation carried out as at 31 March 2013 rolled forward and allowing for any change in the underlying assumptions.

AGREED Members note and approve the assumptions used in the calculation of pension figures for 2018/2019.

86 PROPERTY, PLANT AND EQUIPMENT VALUATION ASSUMPTIONS

The Committee considered information regarding the assumptions made by the Valuers in calculating the figures to be reported in the 2018/19 Statement of Accounts, as per the revaluation model approach taken by the Council under IAS 16 (International Accounting Standard 16 – Property, Plant and Equipment). Assets included in the Balance Sheet at current value were revalued where there have been material changes in the value, but as a minimum once every five years.

The list of assets which had been revalued during 2018/19 were: 43 Garage sites at various locations; Newark Beacon; Buttermarket; Rainworth Village Hall; Hawtonville Community Centre; Fernwood Community Centre; Bridge Community Centre; Newark

Livestock Market; and all Council Dwellings.

The Council's dwelling assets were revalued every year due to the volatility and the group value of the assets nature. Each financial year a desktop review would be undertaken to account for the changes in the valuations, however once every five years a full revaluation would take place on a beacon basis. Financial year 2018/19 was a desktop review as the last full revaluation took place in 2017/18.

Members heard that in previous financial years the valuation certificates had been validated and approved by external consultants. However, during 2018/19 and in consultation with our external auditors (Mazars), it was established this can now be completed in-house by the Councils Asset Management team.

AGREED that Members note and approve the assumptions used in the calculation of asset valuation figures for 2018/2019.

87 INTERNAL AUDIT PROGRESS REPORT 2018/19

The Principal Auditor- Assurance Lincolnshire presented the Internal Audit progress report covering the period to 31 March 2019. 10 audit reports had been completed during the period, which were: Economic Development; HRA Self-financing; Environmental Protection; CCTV; Brexit Preparation; Domestic Refuse; Street Cleansing; Key Control Testing; and Payroll, and had all been issued with substantial assurance. One audit had been issues with limited assurance, which was ICT Cyber Security.

Members heard that the Business Manager- ICT had attended a Senior Leadership Team meeting to discuss an action plan as a result of the audit. The Committee agreed that the Manager should be invited to attend the next meeting of the Committee to provide an update against the action plan. The Director- Resources explained that he was satisfied that progress was on-going to address issues within ICT.

The Director- Resources agreed to remind Business Manager of the importance of responding to audit requests to ensure that audits were undertaken in a timely fashion to reduce delay against the audit plan and within the span of the audit. The Audit and Risk Manager- Assurance Lincolnshire also agreed to work with the Business Manager- Financial Services to produce an escalation procedure to avoid delay in undertaking an audit.

AGREED that the report be noted.

88 EXTERNAL AUDIT PLAN FOR 2018/19 ACCOUNTS

Helen Brookes- Manager, Mazars was in attendance to present the External Audit Plan for 2018/19 Accounts. The Plan outlined the audit approach, significant audit risks and areas of key judgements, value for money conclusions and the audit fee.

AGREED that the Committee noted the report.

89 COUNTER-FRAUD ACTIVITY REPORT

The Business Manager- Financial Services presented a report detailing counter fraud activity undertaken since 28 November 2018. Members heard that 170 potentially fraudulent claims for housing benefit had been referred to the Fraud and Error service since 1 December 2015. A review of the fraud risk register had been undertaken under separate cover on the agenda, and an internal audit on counter fraud was in progress. Members also noted that the 2018/19 National Fraud Initiative exercise commenced in February 2019.

AGREED that the report be noted.

90 FRAUD RISK ASSESSMENT

The Business Manager- Financial Services detailed a review of the fraud risk register which had been undertaken, facilitated by Assurance Lincolnshire. 18 areas of the Council's activities remained at risk of fraud, four with sub categories. Seven were considered to be medium risk, and 15 low risk. None of the risk scores changes from the assessment undertaken in February 2018. Further actions implemented to mitigate the fraud risks were detailed in the report.

Members welcomed the review of the risk register and work to mitigate fraud and promote a strong counter fraud culture.

AGREED that the report be noted.

91 AUDIT COMMITTEE WORK PROGRAMME

The Committee noted the Work Programme.

92 DATE OF NEXT MEETING

The date of the next meeting would be Wednesday 24 July 2019.

As this was the last meeting of the committee in the municipal year, the Chairman thanked officers, internal and external audit, and her fellow Councillors for their work during her term.

Meeting closed at 10:55am

Chairman

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Tuesday, 5 March 2019 at 4.00 pm.

PRESENT:

Councillor P Handley (Vice-Chairman)

Councillor Mrs K Arnold, Councillor R Blaney, Councillor Mrs C Brooks, Councillor B Crowe, Councillor Mrs M Dobson, Councillor J Lee, Councillor Mrs P Rainbow, Councillor F Taylor, Councillor Mrs L Tift, Councillor I Walker, Councillor B Wells and Councillor Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor D Payne (Chairman) and Councillor P Duncan (Committee Member)

208 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor R. Crowe declared a Personal Interest in agenda Item No. 7 – Land at Sunny View, 2 Grassthorpe Road, Sutton on Trent (18/02292/FUL) as the applicant was known to him.

Councillor R.V. Blaney declared a Personal Interest in agenda Item No. 9 – Land To South of Station Road, Rolleston (18/02001/FUL) as he was the church warden within that diocese.

Councillor I. Walker declared a Personal Interest in agenda Item No. 9 – Land To South of Station Road, Rolleston (18/02001/FUL) as he had worked in the past with the farm owner.

209 DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

The Chairman informed the Committee that the Council was undertaking an audio recording of the meeting.

210 MINUTES OF THE PREVIOUS MEETING

AGREED (unanimously) that the minutes of the meeting held on 5 February 2019 be approved as a correct record and signed by the Chairman.

211 FIELD REFERENCE 7600 OFF, NORTH SCARLE ROAD, WIGSLEY, NOTTINGHAMSHIRE (17/02043/FULM (MAJOR))

The Committee considered the report of the Director of Growth & Regeneration, which sought full planning permission to create a fish farm. The fish farm would breed and rear freshwater species of fish to supply the ornamental and sport fishing market. The applicant had advised that once fully operational, at year 6 the facility would be capable of supplying around 11,500kg of live fish per annum.

Members considered the application and some Members felt that the development

was too large, given that the first application in 2008 was a third of the size for the fishing lake. Concern was raised that the site flooded and flood water collected on the road. Concern regarding the number of lorries going onto site was also raised. It was commented that the Parish Council had raised concern regarding dust and noise from the site which would take four years to develop. It was suggested that if the Committee were minded to approve the application the local ward Member would look at the routing plan in conjunction with the Planning Committee Chairman and Director of Growth & Regeneration.

Other Members commented that the development was not large in comparison to Smeaton Lakes. Concerns were raised regarding the proposed volume of material to be removed and the accuracy of those figures given the various comments and proposals from the applicant throughout the life of the application. Concern was also raised regarding inconsistency with the leisure element for sport fishing on-site which was reported as significant within the report. It was questioned whether Highways had been assessed on the leisure use. Concern was also raised regarding the planned phase of construction and the inability to properly phase given the need for the growing ponds.

AGREED (unanimously) that contrary to Officer recommendation planning permission be refused for the following reasons:

- (i) concerns regarding the credibility and enforceability of the amount of material to be removed from site and associated lorry movements;
- (ii) the impact of the sports fishing on-site and whether regard had been had to this in the cumulative assessment of traffic and disturbance impacts;
- (iii) the applicants submission failed to demonstrate that the scheme could be phased appropriately, or its implementation be guaranteed in order to avoid part-completed and avoid visual harmful development; and
- (iv) the inability of the scheme to demonstrate how the scheme passed the sequential flood risk test.

In accordance with paragraph 12.5 of the Planning Protocol, as the motion was against Officer recommendation, a recorded vote was taken.

Councillor	Vote
Mrs K. Arnold	For
R.V. Blaney	For
Mrs A.C. Brooks	For
R.A. Crowe	For
Mrs M. Dobson	For
P. Duncan	Absent
G.P. Handley	For
J. Lee	For
D.R. Payne	Absent
Mrs P. Rainbow	For
F. Taylor	For

Mrs L.M.J. Tift	For
I. Walker	For
B. Wells	For
Y. Woodhead	For

212 CO OP SUPERMARKET, HIGH STREET, COLLINGHAM, NEWARK ON TRENT, NOTTINGHAMSHIRE, NG23 7LB (18/02236/FUL)

The Committee considered the report of the Director of Growth & Regeneration, which sought planning permission for the change of use of the one large unit from A1 into three independent units, to be used for A1 (Retail), A2 (Professional Services), B1 (Business) and A5 (Hot Food and Takeaway). End users for the units had not been secured.

Member considered the application and whilst there was no objection to the change of use apart from the A5 (hot food and takeaway). The current fish and chip shop was commented upon which was in front of the proposed units. The need for a further takeaway was considered not necessary and by not granting that use would prevent obesity and environmental problems. It was further commented that this site was ideal for commercial use as it had a large car park to support the shops. It was suggested that one unit be limited to A5 use. It was further suggested that the A5 use be conditioned out of the planning permission.

AGREED (with 12 votes For and 1 Abstention) that planning permission be approved subject to the conditions and reasons contained within the report and an amendment to condition 4 which would exclude the ability to accommodate an A5 use on the grounds that this would lead to an unacceptable concentration of such a use (alongside the existing chip shop) which was likely to give rise to unhealthy eating and environmental issues by reason of littering and the comings and goings of patrons.

213 LAND AT SUNNY VIEW, 2 GRASSTHORPE ROAD, SUTTON ON TRENT (18/02292/FUL)

The Committee considered the report of the Director of Growth & Regeneration, which sought planning permission for the erection of one three-bedroom detached dwelling and a detached workshop/outbuilding to the rear of Sunny View.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the Agent.

Councillor Mrs S Michael local ward Member for Sutton on Trent spoke in support of the application and also in support of Sutton on Trent Parish Council. She commented that there had been no objections from neighbouring properties. The Lead Local Flood Authority would not be making comments in relation to flood risk as it fell outside of the guidance set out by Government. It was commented that due the land levels three quarters of the site was above the flood level and only a four metre length would flood. Back land development policy DM5 was quoted, Members were informed that this site was the former site of a coal store and had never been the garden of Sunny View. The conservation area was one of mixed development and contained numerous back land development, as in the character of the conservation

area, setting a precedent for back land development. The removal of the Sycamore tree was due to the height and spread and was not visible from the front of the site. The applicants ran two successful businesses in Sutton on Trent and the proposed application incorporated a workshop, office/study for those businesses and would allow them to stay in the village.

Members considered the application and it was suggested that the application be deferred to allow negotiations to take place regarding bringing the proposed dwelling further forward in order to save the Sycamore tree. Other Members commented on the spectacular trees in that area and the re-siting of the development may have an impact on those trees. Concern was also raised regarding the application being back land development with part of the access in a flood zone.

The Director of Growth & Regeneration asked Members to consider whether the suggested negotiations with the applicants regarding the design and siting of the units would be helpful. If the proposed changes did not resolve the sequential test and flooding issue, that would not be helpful to the applicants. If the dwelling was moved forward there would still be harm from a planning prospective as there would be privacy issues for the host dwelling Sunny View and would likely have a greater impact in the conservation area.

A vote was taken and lost to defer the application, with 6 votes For, 6 votes Against, 1 Abstention and the Chairman exercising his casting vote against deferral.

AGREED (with 6 votes For, 5 votes Against and 2 Abstentions) that planning permission be refused for the reasons contained within the report.

214 LAND ADJACENT TU PARE, LOW STREET, ELSTON (18/01891/FUL)

The Committee considered the report of the Director of Growth & Regeneration, which sought planning permission for the erection of one affordable dwelling.

Members considered the application and some Members considered the dwelling acceptable given that the dwelling was in alignment with the neighbouring dwellings, was not intrusive and provided affordable housing. Other Members commented that the proposal would have significant impact on the open countryside and harm views from within the conservation area was not acceptable.

AGREED (with 7 votes For, 4 votes Against and 2 Abstentions) that planning permission be refused for the reasons contained within the report.

215 LAND TO SOUTH OF STATION ROAD, ROLLESTON (18/02001/FUL)

The Committee considered the report of the Director of Growth & Regeneration, which sought the change of use from grazing land to burial ground.

Councillor Mrs Salter representing Rolleston Parish Council spoke in support of the application in accordance with the views of Rolleston Parish Council.

Members considered the application and it was commented that this small parcel of

land which was adjacent to the current church yard would provide a burial ground for the residents of Rolleston for up to 200 years. It was considered a basic human right to be buried where a resident had worshipped and lived.

Members considered whether archaeological works were necessary given the cost involved. The Parish Council representative had indicated that the Church had given their word that if any archaeological find was discovered whilst the ground was being prepared for burial, they would stop work and notify the relevant authority. It was suggested that Officers take forward and encourage academic or other voluntary groups to look at archaeology for this site on an informal basis, but this should not be a planning condition or informative.

AGREED (unanimously) that contrary to Officer recommendation planning permission be approved.

In accordance with paragraph 12.5 of the Planning Protocol, as the motion was against Officer recommendation, a recorded vote was taken.

Councillor	Vote
Mrs K. Arnold	For
R.V. Blaney	For
Mrs A.C. Brooks	For
R.A. Crowe	For
Mrs M. Dobson	For
P. Duncan	Absent
G.P. Handley	For
J. Lee	For
D.R. Payne	Absent
Mrs P. Rainbow	For
F. Taylor	For
Mrs L.M.J. Tift	For
I. Walker	For
B. Wells	For
Y. Woodhead	For

(Councillor F. Taylor left the meeting at this point).

216 LAND TO THE REAR OF THE STABLES, KIRKLINGTON ROAD, HOCKERTON, SOUTHWELL (19/00041/FUL)

The Committee considered the report of the Director of Growth & Regeneration, which sought full planning permission for the erection of two x 3 bedroom dwellings on land rear of Highgate and would involve the creation of a new access to serve the development from Kirklington Road.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the Applicant and Agent.

A Member sought clarification regarding the two properties that had been granted

planning permission and whether they were in the village envelope. The Planning Case Officer confirmed that the dwellings to the North and West had both been determined as within the village envelope.

Members considered the application and concern was raised regarding massing within that development and one member felt that just one unit would have been preferable. Another Member commented on the ménage was located in the countryside and was open. The ménage had been allowed but should not be built upon.

AGREED (with 11 votes For and 1 vote Against) that planning permission be refused for the reason contained within the report.

217 BROOKLYN, LOWER KIRKLINGTON ROAD, SOUTHWELL (19/00084/RMA)

The Committee considered the report of the Director of Growth & Regeneration, which sought reserved matters approval for three dwellings on this site where outline permission had been granted upon appeal. Matters to be considered were the appearance, landscaping, layout and scale.

All three dwellings were two storey and detached and set out in a linear arrangement of development in depth served off a private access drive from Lower Kirklington Road.

Members considered the application and it was commented that this development was not liked from the application stage and was granted on appeal. One Member commented they did not like the design of the houses and others felt that given their substantial size and scale the internal configuration could easily be converted to larger units that would not meet the need or mix for Southwell.

A vote was taken to approve planning permission and lost with 6 votes For and 6 votes Against.

AGREED (with 6 votes For, 5 votes Against and 1 Abstention) that planning permission be refused contrary to officer recommendation on the basis that the units were too easily converted to larger units that would not meet the need/mix of Southwell.

In accordance with paragraph 12.5 of the Planning Protocol, as the motion was against Officer recommendation, a recorded vote was taken.

Councillor	Vote
Mrs K. Arnold	For
R.V. Blaney	Against
Mrs A.C. Brooks	For
R.A. Crowe	Against
Mrs M. Dobson	For
P. Duncan	Absent

G.P. Handley	Abstention
J. Lee	For
D.R. Payne	Absent
Mrs P. Rainbow	Against
F. Taylor	Absent
Mrs L.M.J. Tift	For
I. Walker	Against
B. Wells	Against
Y. Woodhead	For

218 ANNUAL REPORT DETAILING THE EXEMPT REPORTS CONSIDERED BY THE PLANNING COMMITTEE

The Committee considered the report of the Chief Executive listing the exempt items considered by the Committee for the period 6 March 2018 to date.

The Committee agreed that the reports considered on the 3 July and 24 July 2018, relating to Residential Development at Epperstone Manor, Main Street, Epperstone, should both remain confidential.

The Committee also agreed that the report considered on the 2 October 2018, relating to Future Fishing Ltd, Unit 17, Hardy's Business Park, Hawton Lane, Farndon, should remain confidential.

AGREED (unanimously) that:

- (a) the reports considered on the 3 July and 24 July 2018, relating to Residential Development at Epperstone Manor, Main Street, Epperstone, should remain confidential and exempt; and
- (b) the report considered on the 2 October 2018, relating to Future Fishing Ltd, Unit 17, Hardy's Business Park, Hawton Lane, Farndon, should remain confidential and exempt.

219 APPEALS LODGED

AGREED that the report be noted.

220 APPEALS DETERMINED

AGREED that the report be noted.

Meeting closed at 6.16 pm.

Chairman

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Tuesday, 26 March 2019 at 5.00 pm.

PRESENT:

Councillor P Handley (Vice-Chairman)

Councillor Mrs K Arnold, Councillor R Blaney, Councillor Mrs C Brooks, Councillor B Crowe, Councillor Mrs M Dobson, Councillor J Lee, Councillor Mrs P Rainbow, Councillor F Taylor, Councillor Mrs L Tift, Councillor I Walker and Councillor Mrs Y Woodhead

APOLOGIES FOR ABSENCE: Councillor D Payne (Chairman), Councillor P Duncan (Committee Member) and Councillor B Wells (Committee Member)

In the absence of the Planning Committee Chairman - Councillor D R Payne, Councillor G P Handley chaired the meeting.

221 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor I Walker declared a Personal Interest in agenda Item No. 9a – Land on the South Side of Westfield Lane, Collingham (18/01477/ULM (Major), as he was a member of the Trent Valley Internal Drainage Board.

222 DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

The Chairman informed the Committee that the Council was undertaking an audio recording of the meeting.

223 MINUTES OF THE PREVIOUS MEETING

AGREED (unanimously) that the minutes of the meeting held on 5 March 2019 be approved as a correct record and signed by the Chairman.

224 ORDER OF BUSINESS

With the agreement of the Committee, the Chairman changed the order of business and agenda items 9a and 9 were taken after agenda item 5. The agenda resumed its stated order thereafter.

225 NEWARK WORKING MENS CLUB, 13 BEACON HILL ROAD, NEWARK ON TRENT 19/00305/FULM (MAJOR)

The Committee considered the report of the Director of Growth & Regeneration, which sought planning permission to vary condition 16 (to enable the construction of all new build dwellings in one phase) and to vary Condition 8 (relating to the pedestrian access to Lindum Street) attached to planning permission 18/00125/FULM; Proposed conversion of Hatton House (formerly Newark Working Mens Club) Beacon Hill Road Newark, to form 8 apartments. The remainder of the building to be

demolished, to include the erection of 8 new cottages and associated access and landscaping works.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the agent and the resident of 26 Lindum Street, Newark.

Councillor M Skinner representing Newark Town Council spoke against the application in accordance with the views of Newark Town Council as contained within the report.

Councillor Mrs G Dawn representing Bridge Ward spoke against the application on the grounds of lack of privacy for No. 21 Lindum Street, when the gate was being opened/closed. The land leading to the gate was not in ownership of the developer and was sitting on a World War II bunker. There would be extra footfall if the access/egress was allowed from the usage of the gate and residents of the proposed development may park on Lindum Street and walk through. The gate key pad would not prevent this access being used only by residents as it was felt that local people would get to know the code and would use the access as a short cut. Concern was also raised regarding the buildings referred to as cottages as they were considered as large brick buildings, which were not considered in keeping with the area and impacted on the privacy of the rear gardens on Lindum Street.

Members considered the application and it was commented that the reason that Planning Committee was approved was due to the side pedestrian access through the gate, as it was considered dangerous for pedestrians to walk down the narrow access road. Other Members commented that perhaps planning permission should not have been approved given the poor access onto Beacon Hill Road. Lindum Street was a narrow dead end street and a large amount of resident objection had been received, as residents had not been consulted on the original application. It was suggested that the back gate be used for emergency access only and that a key be used instead of a key pad.

The Planning Officer confirmed in respect of the pedestrian link element a consultation had not been undertaken for the original application as the Officer recommendation for that application had been refusal. Consultation had taken place for the subsequent application and site notices had been erected.

AGREED that Planning permission be approved subject to variations as set out as follows:

- (i) (with 9 Votes For, 2 Votes Against and 1 Abstention) that requirement be deleted for condition 8 relating to pedestrian access; and
- (i) (unanimously) that the proposed amendment to condition 16 be accepted in line with the officer recommendation.

In accordance with paragraph 12.5 of the Planning Protocol, as the motion was against Officer recommendation for condition 8, a recorded vote was taken.

Councillor	Vote
Mrs K. Arnold	For
R.V. Blaney	For
Mrs A.C. Brooks	Against
R.A. Crowe	For
Mrs M. Dobson	For
P. Duncan	Absent
G.P. Handley	For
J. Lee	Abstention
D.R. Payne	Apology
Mrs P. Rainbow	For
F. Taylor	Against
Mrs L.M.J. Tift	For
I. Walker	For
B. Wells	Apology
Yvonne Woodhead	For

226 LAND ON THE SOUTH SIDE WESTFIELD LANE, COLLINGHAM 18/01477/FULM (MAJOR)

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought planning permission for the erection of a Hydropower Electricity Generating Station, supported by energy storage and fish passage in the area of land adjacent to Cromwell Weir on the right bank of the River Trent near Collingham. The purpose of this development is to generate and store renewable electricity and provide improvement to upstream fish and eel passage and biodiversity on the River Trent.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from Natural England.

Members considered the application and some Members questioned whether the economic benefits had been considered for the anglers and businesses around Collingham. Other Members welcomed the positive impact in energy generation. It was considered that there were other opportunities to fish up and down stream, but limited opportunity to generate electricity other than at the weir.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report.

227 WHARF COTTAGE, CARLTON FERRY LANE, COLLINGHAM, NEWARK ON TRENT 19/00304/FUL

The Committee considered the report of the Director of Growth & Regeneration, which sought a resubmitted application to secure permission for the erection of a garage building with a residential annex above.

Councillor Davies representing Collingham Parish Council spoke in support of the application in accordance with the views of Collingham Parish Council.

Members considered the application and it was suggested that the item be deferred to allow further discussions regarding the design of the property given the use need

for an elderly family member.

The Director of Growth & Regeneration confirmed that the Planning Authority was required to be transparent when dealing with applications and he was cautious as to whether any further negotiation with the applicant would provide an acceptable solution in terms of the officer view.

Members further commented that this development was a huge two storey dwelling which could be made to stand alone. It was felt that the application should be more closely associated to the existing dwelling.

A vote was taken and lost to defer the application pending further discussion with the applicant, with 3 votes For and 9 votes Against.

AGREED (with 9 votes For and 3 Votes Against) that full planning permission be refused for the reasons contained within the report.

228 HAZELFORD WEIR, HAZELFORD LOCK, BLEASBY 18/01515/FULM (MAJOR)

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought planning permission for hydroelectric generation plant and associated infrastructure including Kaplan turbine, adjustable weir crests, new multi-species fish passes, turbine house building, hydraulic channels, screening, crane pad, electrical substation and underground cabling.

The Planning Officer informed Members that a small proportion of the application site was in the Rushcliffe Borough Council's jurisdiction and an application had been submitted to them, which to date had not been determined. Technical briefings had been provided before the commencement of the meeting to Members by the developers. It was also confirmed that Natural England had withdrawn their objection to the proposed scheme.

The site was situated within the flood zone and at the time of writing the report there was a holding objection from the Environment Agency in terms of the flooding impacts which would not be known fully until they had carried out their modelling work. However the Environment Agency had now withdrawn their objection. Officers wanted the ability to sense check the conditions contained in the revised report and sought Member approval that delegated authority be provided to the Director of Growth & Regeneration to amend the conditions if necessary, if the Committee were minded to approve the application.

Members considered the application and concern was raised regarding the stretch of water beyond the large weir leading to the Lady Pit weir. That stretch of water was considered as important for breeding fish and concern was raised that the water levels may rise or be lowered which would change the water temperature/conditions, which would have an impact on the breeding conditions.

Other Members commented on the benefits of hydroelectric power and noted that Calverton Fish Farm, was an Environment Agency controlled Fish Farm and the Environment Agency not objected to the application.

AGREED (unanimously) that planning permission be approved subject to the conditions contained within the report and delegated authority being granted to the Director of Growth & Regeneration to check the conditions before approval is granted.

Councillor J Lee left the meeting at this point.

229 ST NICHOLAS'S CHURCH, NEWARK RD, HOCKERTON 18/01902/FUL

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought planning permission for the change of use to a glassblowing studio with internal alterations.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from an interest party and the applicant.

Members considered the application and felt that this was an exciting scheme, which would secure an alternative use and future for the church.

AGREED (with 10 Votes For and 1 Abstention) that planning permission be approved subject to the conditions contained within the report.

230 7 LANDSEER ROAD, SOUTHWELL 19/00124/FUL

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought the resubmission of a previously refused application, ref 17/02136/FUL, for the erection of a double garage/annexe building situated to the side of 7 Landseer Road in place of a single garage.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the Planning Case Officer.

The Planning Officer informed Members that the incorrect site plan had been attached to the report contained within the agenda and the report contained an incorrect note to the applicant regarding CIL. The correct plan and correct note regarding CIL were contained within the late items schedule.

Members considered the application and it was commented that the garage footprint was as large as the house, which appeared overbearing. Another Member commented that Landseer Road had a number of unusual dwellings and felt that this would fit in with the character of the street. The first application had been refused as the annex was not joined to the house. The roof had been reduced in height for this application and it was commented that it appeared satisfactory. Clarification was sought regarding whether permitted development rights could be removed and that a condition be included that the dwelling be sold in the future as one plot. The Planning Officer confirmed that the permitted development rights could not be removed;

however a condition could be included to ensure that the garage was ancillary to the host dwelling.

Concern was also raised regarding the design of the garage which could be converted into a separate dwelling in the future. The Director of Growth & Regeneration confirmed that the signing of a s106 to secure the retention of the garage doors and retention of the garage space for purposes of garaging only could be sought.

AGREED (with 6 votes For, 4 votes Against and 1 Abstention) that planning permission be approved subject to the following:

- (i) conditions contained within the report;
- (ii) an additional condition to ensure its ancillary to host dwelling; and
- (iii) subject to the signing of a s106 to secure the retention of the garage doors and retention of the garage space for purposes of garaging only.

231 APPEALS LODGED

AGREED that the report be noted.

232 APPEALS DETERMINED

AGREED that the report be noted.

233 EXCLUSION OF THE PRESS AND PUBLIC

None.

Meeting closed at 7.34 pm.

Chairman

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Planning Committee** held in the Civic Suite, Castle House, Great North Road, Newark, Notts, NG24 1BY on Tuesday, 2 April 2019 at 4.00 pm.

PRESENT:

Councillor P Handley (Vice-Chairman)

Councillor Mrs K Arnold, Councillor R Blaney, Councillor Mrs C Brooks, Councillor Mrs M Dobson, Councillor P Duncan, Councillor J Lee, Councillor Mrs P Rainbow, Councillor Mrs L Tift, Councillor I Walker, Councillor B Wells and Councillor Mrs Y Woodhead

APOLOGIES FOR ABSENCE:

Councillor R A Crowe, Councillor D R Payne and Councillor F Taylor

ALSO IN ATTENDANCE:

Councillor R Crowe

In the absence of the Planning Committee Chairman – Councillor D R Payne, Councillor G P Handley chaired the meeting.

234 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillors R V Blaney, P Duncan and J Lee declared Personal Interests regarding agenda Item No. 8 – Yorke Drive and Lincoln Road Playing Field, Lincoln Road, Newark 18/02279/OUTM (Major), as they were members of Newark Sports Association.

Councillor Mrs P J Rainbow declared a Personal Interest on agenda Item No. 7 – Land Adjacent Fish Pond Farm, Main Street, Eakring 18/02159/FUL, as she was known to one of the applicants.

235 DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

The Chairman informed the Committee that the Council was undertaking an audio recording of the meeting.

236 MINUTES OF THE PREVIOUS MEETING

AGREED (unanimously) that the minutes of the meeting held on 26 March 2019 be approved as a correct record and signed by the Chairman.

237 ORDER OF BUSINESS

With the agreement of the Committee, the Chairman changed the order of business and agenda Item No. 8 and 9 were taken after item 5. The agenda resumed its stated order thereafter.

238 1 ELM AVENUE, NEWARK

The Committee considered the report of the Director of Growth & Regeneration,

following a site inspection, which sought planning permission for the change of use from Use Class C3 (Dwelling House) to Use Class C2 (Children's Home).

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the following: Litchfields on behalf of Homes2Inspire; and Kabsec Consultancy on behalf of Nottinghamshire Police.

Councillor Roberts informed Committee that whilst he recognised the need for small children's homes similar to this one, he considered the change of use unacceptable as there was not enough outside space, the road would become dangerous from the increase in cars visiting the property and parking on the road outside the property. The garden was considered too small and should have a bright open aspect, not a small plot opposite a cemetery. The current residents of the close should also be considered.

Members considered the application and it was commented that this five bedroom house could currently be used to occupy a large family, as a family home, without any change of use. Members commented on the large institutions that children used to be housed in and welcomed the change in social policy. It was commented that there were seven similar children's homes in Nottinghamshire which had good and outstanding Ofsted ratings, with the exception of one. A Member commented that the house appeared to have been previously a six bedroomed property, given the double doorway into the master bedroom shown on the plan. Two carers would be present at the home and would come and go similar to that of a traditional family. The children would be in full time education and therefore would be at school for the majority of their time. The house was opposite the Newark Sports and fitness centre which was ideal. The residents' concerns were noted. A Member suggested that an additional condition be included regarding the car parking at the front of the property to be retained for the lifetime of the development.

AGREED (with 10 votes For, 1 Against and 1 Abstention) that full planning permission be approved subject to the conditions contained within the report and an additional condition to retain the site frontage for on-site parking only for the lifetime of the development.

239 YORKE DRIVE AND LINCOLN ROAD PLAYING FIELD, LINCOLN ROAD, NEWARK 18/02279/OUTM (MAJOR)

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought selective demolition and redevelopment of parts of the existing Yorke Drive Estate and the erection of new mixed tenure housing, community and recreational facilities on the adjoining Lincoln Road Playing Field site, resulting in the development of up to 320 homes. The Planning Officer confirmed that the development plan was up to date for decision making purposes with the Amended Core Strategy adopted in March 2019. The site was allocated for development in July 2013 (in the adopted Allocation and Development Management DPD) which was informed by a number of evidence base documents. Decisions must be made in accordance with the Development Plan unless material considerations indicated otherwise. The Planning Officer summarised key consultation responses

received during the lifetime of the application including those from Sport England and neighbours. Considerations in relation to the impact on existing formal and informal open space and proposed provision was drawn to Members attention. The transformational benefits of the proposal supported by both the site allocation and by partner organisations including Homes England was highlighted.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the following: Newark Sports Association; Planning Case Officer; and Nottinghamshire County Council Education.

The Planning Case Officer summarised the proposed contributions and informed Committee of the amendment to the proposed education contribution (reduced based on need) in addition to an amendment to condition 16 (Construction Environment Management Plan) as detailed in the schedule of communication. The officer advised of the need to amend the recommendation to ensure additional delegated officer responsibility be given before a decision was issued to secure a mechanism for ensuring the future retention and maintenance of the noise mitigation measures as required by recommendation (c) given that this needed to be controlled over the lifetime of the development.

Councillor Mrs G Dawn representing Newark Town Council spoke in accordance with the views of Newark Town Council as contained within the report.

Members considered the application as a major project for the authority and welcomed the improvement works to the Bridge ward. A Member raised concern regarding the routing of construction traffic and suggested that construction traffic should not use Lincoln road, as the traffic was already problematic on that road. Access to the site should be diverted through Brunel Drive. It was commented that Daloon had been on the industrial estate for a number of years and provided employment for local people; whilst they could be asked to put filters on their air conditioning it would be unfair to restrict their business use.

AGREED (with 9 votes For and 3 votes Against) that outline planning permission be granted subject to the following:

- (a) the conditions contained within the report;
- (b) the further bat emergence surveys as required by the submitted Ecology Reports being undertaken before the decision notice is issued, with delegated officer responsibility for consideration the implications of the results, mitigating them appropriately and adding ecology related conditions should they be required; and
- (c) the Officer receiving confirmation from the Applicant before the decision notice is issued that the noise mitigation works at Daloon have been satisfactorily completed in accordance with the Memo dated 15.02.2019 Mitigation Options Regarding Services Noise from Daloon Foods and that delegated officer

responsibility is given to ensure an appropriate mechanism for securing its future retention and maintenance is undertaken before the decision notice is issued.

240 LAND OFF HUTCHINSON ROAD, NEWARK 19/00192/RMA

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought planning permission for variation of condition 01 to be varied to include for Drawing No. 1B/31/2017 Site Plan Revised and 03 to be varied to include for the revised boundary treatments shown on the above drawing attached to planning permission 17/01573/RMA.

Councillor D Lloyd representing Newark Town Council spoke against the application in accordance with the views of Newark Town Council as contained within the report.

Members considered the application and it was commented that Officers had made it clear when the outline permission was approved in 2015 and reserved matters in 2017 that the boundaries should be retained. The conditions were made clear to the developers at that time. Members confirmed that enforcement procedures be delegated to the Director of Growth and Regeneration.

Councillor J Lee was not present for the entire Officer presentation and took no part in the debate or vote.

AGREED (unanimously) that contrary to Officer recommendation planning permission be refused on the following grounds:

- (i) that the loss of previously existing hedgerow and approved new hedgerow boundary treatments and its replacement with close boarded timber fencing would be unacceptable to the appearance and amenity of the site when viewed from Hutchinson Road and the biodiversity of the area; and
- (ii) Enforcement action to be delegated to the Director of Growth & Regeneration.

In accordance with paragraph 12.5 of the Planning Protocol, as the motion was against Officer recommendation, a recorded vote was taken.

Councillor	Vote
Mrs K. Arnold	For
R.V. Blaney	For
Mrs A.C. Brooks	For
R.A. Crowe	Apology
Mrs M. Dobson	For
P. Duncan	For
G.P. Handley	For
J. Lee	Took no part in the vote
D.R. Payne	Apology
Mrs P. Rainbow	For

F. Taylor	Apology
Mrs L.M.J. Tift	For
I. Walker	For
B. Wells	For
Yvonne Woodhead	For

241 FOX INN PUBLIC HOUSE, MAIN ROAD, KELHAM 18/01414/FUL

The Committee considered the report of the Director of Growth & Regeneration, following a site inspection, which sought retrospective change of use of vacant land to pub garden and permission for the placement of timber modular play equipment in the pub garden and alterations to the existing access points to the public house.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the Agent.

Members considered the location and scale of the proposed equipment not acceptable given the close proximity to a neighbouring property. Concern was also raised regarding the position of the car park adjacent to the play equipment and suggested fencing around the beer garden and any play equipment for safety purposes.

AGREED (unanimously) that the application be deferred for discussions regarding location and scale of proposed play equipment, position of parking spaces adjacent to play equipment and potential fencing around the equipment for safety purposes.

Councillor Mrs C Brooks left during the debate of the above item.

242 LAND ADJACENT FISH POND FARM, MAIN STREET, EAKRING 18/02159/FUL

The Committee considered the report of the Director of Growth & Regeneration, which sought planning permission for the conversion and extension of existing outbuilding to form one dwelling and the erection of four further dwellings.

A schedule of communication was tabled at the meeting which detailed correspondence received after the agenda was published from the following: Eakring Parish Council; the agent; and agent for a neighbour.

The Planning Officer informed the Committee of a suggested additional condition for the erection of a fence to provide privacy from units 4 and 5.

Members considered the application and the local ward Member commented that she was grateful that the plans had been amended and moved away from the boundary to Fish Pond Farm, although there was an issue with the proposed four bed roomed dwellings as they were not needed in Eakring. It was suggested that the fence be erected before the works commence. Concern was also raised that the windows to the eastern boundary were not obscure glazed and there was potential overlooking on the adjacent property, it was therefore suggested that an additional condition be added to alleviate that. Another Member suggested that a wall be built along the eastern boundary instead of the fence but acknowledged that this may not be viable. Another Member suggested that the most

appropriate means of enclosure would be semi-mature soft hedgerow.

AGREED (with 8 votes For, 1 vote Against and 2 Abstentions) that planning permission be approved subject to the following:

- (i) conditions contained within the report; and
- (ii) the condition attached on the late items schedule be amended to so that it relates only to the boundary to the rear of cart shed (Unit 4) and an additional condition that the bathroom and utility room windows on east elevation of cart shed (Unit 4) to be obscurely glazed and retained for the lifetime of the development.

243 APPEALS LODGED

AGREED that the report be noted.

244 APPEALS DETERMINED

AGREED that the report be noted.

The Chairman, Councillor G P Handley, thanked all Members and Officers for their work over the past four years. He stated that the Planning Committee had achieved a great deal during the life of the Council and that it was to be applauded.

Meeting closed at 7.05 pm.

Chairman